

GOVERNMENT OF PUNJAB
DEPARTMENT OF TECHNICAL EDUCATION AND INDUSTRIAL TRAINING
(TECHNICAL EDUCATION BRANCH-II)
Notification
The 29th March, 2001

No. G.S.R.45/Const./Art.309/2001.— In exercise of the powers conferred by proviso to article 309 of the Constitution of India, and all other powers enabling him in this behalf, the Governor of Punjab is pleased to make the following rules regulating the recruitment, and the conditions of Service of persons appointed to the Punjab, Department of Technical Education and Industrial Training (Technical Education Wing) Group-A' Service, namely:—RULES

1. Short title, commencement and application.— (1) These rules may be called the Punjab, Department of Technical Education and Industrial Training (Technical Education Wing) Group-A 'Service Rules, 2001.

(2) They shall come into force on and with effect from the date of their publication in the Official Gazette.

(3) They shall apply to the posts specified in Appendix 'A'.

2. Definitions.— (1) in these rules, unless the context otherwise requires,—

(a) "Appendix" means an appendix appended to these rules;

(b) "Director" means Director, Technical Education and Industrial Training, Punjab;

(c) "Government" means the Government in the State' of Punjab in the Department of Technical Education and Industrial Training; and

(d) "Service" means the Punjab, Department of Technical Education and Industrial Training (Technical Education Wing) Group-A Service.

(2) The expressions used in these rules, but not defined, shall have the respective meanings assigned to these expressions in the Punjab Civil Services (General and Common Conditions of Service) Rules, 1994.

3. Constitution of Service.— On and with effect from the publication of these rules in the Official Gazette, there shall be constituted a service known as the Punjab, Department of Technical Education and Industrial Training (Technical Education Wing) Group-A Service, which shall consist of .--

(1) Persons appointed in the Department of Industries under the provisions of the Punjab Industrial Training Service (Class I and II) Rules, 1974, who have been transferred to the Department of Technical Education and Industrial Training and the persons appointed subsequently in the Department of Technical Education and Industrial Training against the posts governed under the provisions of the aforesaid rules; and

(2) Persons appointed in the Department of Technical Education and Industrial Training as per the policy approved by the Government from time to time:

Provided that notwithstanding anything contained in these rules, the persons appointed under the provisions of the Punjab Industrial Training Service (Class I and II) Rules, 1974, who have become members of the Service shall continue to hold the respective posts in their cadre and shall be eligible for consideration for promotion in their own respective cadre in accordance with the provisions of these rules.

4. Number and character of post.— The Service shall consist of such number of cadres and each cadre shall comprise such number of posts as shown in Appendix 'A' :

Provided that nothing in these rules shall effect the inherent right of the Government to add to or reduce the number of such posts or to create new posts with different designations and scales of pay, whether permanently or temporarily.

5. Appointing Authority.— All Appointments to the Service shall be made by the Government.

6. Pay of members of the Service.— The members of the Service shall be entitled to such scales of pay, as may be authorised by the Punjab Government from time to time. The scales of pay, at present, in force in respect of the members of the Service are given in Appendix 'A' .

7. Method of appointment and qualifications.— (1) Appointment to a post in the Service shall be made in the manner indicated against that post in Appendix 'B'.

(2) No person shall be recruited to a post in the Service by promotion or by direct appointment as the case may be, unless he possesses the educational qualifications and experience shown against that post in Appendix 'B'.

(3) All the posts except at Serial No.1, 2, 3, 4, 5 and 8 of Directorate Cadre and Serial No. 29 of Institute Cadre (Polytechnic) as contained in Appendix 'A' in the Service shall be deemed to be the Scheduled Posts within the meaning of the Punjab Services (Appointment by Promotion) Rules, 1962, and all appointments to a post in the Service by promotion shall be regulated as per provisions contained in the aforesaid rules:

Provided that if no suitable person is available for recruitment against any post: by direct appointment or by promotion, as the case may be, then that post may be filled in by transfer of a person holding identical or similar posts in Government of Punjab, other States Governments or Government of India and the Vacancy so filled shall be counted towards the quota to which it belongs.

8. Discipline, punishment and Appeals. — (1) In respect of the matters of discipline, punishment and appeals, the members of the Service shall be governed by the Punjab Civil Services (Punishment and Appeal) Rules, 1970, as amended from time to time.

(2) The authority empowered to impose penalties as specified in rule 5 of the Punjab Civil Services (Punishment and Appeal) Rules, 1970, in respect of the members of the Service shall be the Government.

9. Application of the Punjab Civil Services (General and Common Conditions of Service) Rules, 1994.— (1) In respect of the matters, which are not specifically provided in these rules, the members of the Service shall be governed by the provisions of the Punjab Civil Service (General and Common Conditions of Service) Rules, 1994, as amended from time to time.

(2) The Punjab Civil Services (General and Common Conditions of Service) Rules, 1994 at present, in force are contained in Appendix 'C'.

10. Interpretation.— If any question arises as to the interpretation of these rules the Government shall decide the same.

APPENDIX 'A'
[See rules 1 (3), 4 and 6]

Serial No	Designation of the Post	Number of posts			Scale of Pay
		Permanent	Temporary	Total	
Directorate Cadre					
1.	Additional Director	---	2	2	14,300-18,600
2.	Deputy Director	---	6	6	12,000-16,350
3.	Training cum Placement Officer	---	1	1	10,025- 15,100
4.	Architect	---	1	1	10,025- 15,100
5.	Assistant Director cum Registrar	1	---	1	-----
6.	Assistant Director (Technical)	---	1	1	7,880 -13,500 (start 8000)
7.	Assistant Director (Non Technical)	---	1	1	7,880 -13,500 (start 8000)
8.	Superintendent Grade 1	2	---	2	7,220 -12,660

Institute Cadre (Polytechnic)					
Serial No	Designation of the Post	Number of posts			Scale of Pay
		Permanent	Temporary	Total	
1.	Principal	4	10	14	14,300-18,600
2.	Project Officer	-----	15	-----	12,000-16,350
3.	Head of Department Engineering	20	22	42	12,000-16,350
4.	Head of Department Non Engineering	4	13	17	12,000-16,350
5.	Head of Department Applied Sciences	5	3	8	12,000-16,350
6.	System Manager	-----	7	7	12,000-16,350
7.	Senior Lecturer Engineering	22	19	41	10,025-15,100
8.	Senior Lecturer Non Engineering	5	8	13	10,025-15,100
9.	Senior Lecturer Applied Sciences	5	4	9	10,025-15,100
10.	System Analyst	----	----	---	10,025-15,100
11.	Lecturer Engineering	126	124	250	7,880 -13,500 (start 8000)
12.	Lecturer in respective branches of Modern Office Practice Deptt. as at Serial No 12 of Institute Cadre in Appendix 'B'	1	27	28	7,880 -13,500 (start 8000)
13.	Lecturer Commercial Arts & Graphic Designs	-----	5	5	7,880 -13,500 (start 8000)
14.	Lecturer Garment Manufacturing Technology	----	4	4	7,880 -13,500 (start 8000)
15.	Lecturer Textile Technology (Weaving/Spinning)	----	4	4	7,880 -13,500 (start 8000)
16.	Lecturer in Textile Chemistry	----	2	2	7,880 -13,500 (start 8000)
17.	Lecturer Plastic Technology	----	3	3	7,880 -13,500 (start 8000)
18.	Lecturer Mould Design	----	1	1	7,880 -13,500 (start 8000)
19.	Lecturer Pharmacy	----	22	22	7,880 -13,500 (start 8000)
20.	Lecturer Medical Laboratory Technology	----	10	10	7,880 -13,500 (start 8000)
21.	Lecturer English	3	11	14	7,880 -13,500 (start 8000)
22.	Lecturer Mathematics	6	13	19	7,880 -13,500 (start 8000)
23.	Lecturer Physics	4	15	19	7,880 -13,500 (start 8000)
24.	Lecturer Chemistry	5	10	15	7,880 -13,500 (start 8000)
25.	Assistant Project Officer	----	2	2	7,880 -13,500 (start 8000)
26.	Workshop Superintendent	4	6	10	----
27.	Foreman Instructor	----	33	33	7,880 -13,500 (start 8000)

28.	Programmer	----	16	16	7220-11,660
29.	Librarian	----	11	11	7220-11,660

Government Polytechnic (Women) Jalandhar Cadre					
Serial No	Designation of the Post	Number of posts			Scale of Pay
		Permanent	Temporary	Total	
1	Principal	1	---	1	14,300-18,600
2	Head of Department Engineering (i) Architecture (ii) Computer applications	1	1	2	12,000-16,350
3	Head of Department Non Engineering (I)Modern Office Practice (II) Library Science (III)Pharmacy	3	----	3	12,000-16,350
4	Project Officer	----	1	1	12,000-16,350
5	System Manager	----	1	1	12,000-16,350
6.	Senior Lecturer Engineering (i) Architecture (ii)Electronics & Communication Engg. (iii)Computer applications	1	2	3	10,025-15,100
7	Senior Lecturer Non Engineering (i)Modern Office Practice (ii) Library Science (iii)Pharmacy	3	----	3	10,025-15,100
8	System Analyst	----	----	---	10,025-15,100
9	Lecturer Engineering (i) Architecture (ii)Electronics & Communication Engg. (iii)Computer applications	3	6	9	7,880 -13,500 (start 8000)
10	Lecturer in respective branches of Modern Office Practice Deptt. as at Serial No 12 of Institute Cadre in Appendix 'B'	4	---	4	7,880 -13,500 (start 8000)
11	Lecturer Library Science	4	---	4	7,880 -13,500 (start 8000)
12	Lecturer Pharmacy	3	-	3	7,880 -13,500 (start 8000)
13	Lecturer English	1	--	1	7,880 -13,500 (start 8000)
14	Lecturer Mathematics	---	1	1	7,880 -13,500 (start 8000)
15	Lecturer Physics	1	----	1	7,880 -13,500 (start 8000)
16	Foreman Instructor	----	1	1	7,880 -13,500 (start 8000)
17	Programmer	----	2	2	7220-11,660

Special Trade Institutes (Cadre)					
Serial No	Designation of the Post	Number of posts			Scale of Pay
		Permanent	Temporary	Total	
1	Principal	2	---	2	7220-11,660
2	Head of Department Engineering (i) Fashion Technology (ii) Textile Design	---	1	1	12,000-16,350

3	Project Officer	----	5	5	12,000-16,350
4	System Manager	----	4	4	12,000-16,350
5	Head of Department Weaving	1	----	1	7220-11,660
6	Head of Department Spinning	1	----	1	7220-11,660
7	Senior Lecturer Textile Design	---	1	1	10,025-15,100
8	Senior Fashion Designer	----	1	1	10,025-15,100
9	Fashion Designer	----	3	3	7220-11,660
10	Lecturer Textile Technology (Weaving/Spinning)	----	3	3	7220-11,660
11	Lecturer Textile Chemistry	-	1	1	7220-11,660
12	Lecturer Art for Fashion Technology and Textile Design	-----	1	1	7220-11,660
13	Programmer	----	4	4	7220-11,660
14	Foreman Instructor	----	4	4	7,880 -13,500 (start 8000)

APPENDIX 'B'

[See Rule 7]

Sr No	Designation of the Post	Appointment By			Qualification & Experience for Appointment By			Remarks
		Direct	Promotion	Transfer	Direct appointment	Promotion		
1	2	3	4	5	6	7	8	
DIRECTORATE CADRE								
1	Additional Director	----	----	----	----	----	----	Posting by selection from amongst the Principals who have an experience of working for at least 3 years as such
2	Deputy Director	----	----	----	----	----	----	Posting by selection from amongst the Heads of the Departments having at least two years experience as such.
3	Training cum Placement Officer	----	----	----	----	----	----	Posting by selection from amongst Senior Lecturers Engineering/ Technology having at least three years experience.
4	Architect	----	----	----	----	----	----	----
5	Assistant Director cum Registrar	----	100%	----	----	From amongst the Superintendents Grade I who have an experience of working on any one or both posts of Superintendent Grade 1 & Superintendent Grade II, working under the control of Director for a minimum period of three years out of which an experience of working for a minimum period of one year should be on the post of Superintendent Grade 1.	----	----
6	Assistant Director (Technical)	----	----	----	----	----	----	Posting by selection from amongst Lecturers Engineering having at least three years experience as such.
7	Assistant Director (Non Technical)	----	----	----	----	----	----	Posting by Selection from amongst Lecturer Technology/Applied Sciences having at least three years experience as such.

Sr No	Designation of the Post	Appointment By			Qualification & Experience for Appointment By			Remarks
		Direct	Promotion	Transfer	Direct appointment	Promotion		
1	2	3	4	5	6	7	8	
8	Superintendent Grade 1	----	100%	----	----	From amongst the Superintendents Grade II working under the control of Director who have an experiences such for a minimum period of one year or an experience of working for a minimum period of ten years when taken together of the post of Senior Assistant Auditor. OR Research Assistant working under the control of Director who have an experience of working as such for a minimum period of ten years. Note: For determining the inter se seniority of Superintendent Grade II & Research Assistants the respective date of appointments against the post as shall be kept in view.		
Institution Cadre (Polytechnic)								
1	2	3	4	5	6	7	8	
1.	Principal	----	100%	----	Ph. D Degree (With 1 st Class Degree at Bachelor's or Master's level) in appropriate branch of Engineering/Technology Technician Education) Ten years experience in teaching out of which at least three years shall be at the level of Head of Deptt. or equivalent post. Note: Candidates from industry with 1 st class Bachelor's degree in appropriate branch of Engineering/Technology and with industrial experience which is equivalent to Master's degree, with total 15 years of experience of which at least five years would be at a level comparable with Head of Deptt. will also be eligible.	(i)From amongst the Heads of Department (Engineering/Technology) other than applied Sciences or Project Officer or System Manager. (ii) Fifteen years Teaching experience out of which at least five years shall be at the level of Heads of Department.	For promotion to the Post of Principal , the inter se seniority of the Heads of Department (Engineering/Technology) other than Applied Sciences) , Project Officer and System Manager, the respective dates of appointment against the post as such shall be kept in view. Note: In case suitable Departmental Candidates not available then Direct Recruitment can be made to the extent of 25% of the total cadre posts.	
2.	Project Officer	----	----	100%	----	In case suitable Departmental Project Officer is not available then promotion can be made to the extent of 25% of the total cadre from amongst	By transfer from amongst Heads of Departments	

Sr No	Designation of the Post	Appointment By			Qualification & Experience for Appointment By			Remarks
		Direct	Promotion	Transfer	Direct appointment	Promotion		
1	2	3	4	5	6	7	8	
						Assistant Project Officers having ten years of experience.		
3.	Head of Department Engineering	----	100%	----	Master's Degree in appropriate branch of Engineering/Technology with 1 st class at Master's or Bachelor's level. Five years experience in teaching/ industry / research at the level of Senior Lecturer or equivalent post. Note: Candidates from industry /profession with a Bachelor's degree in appropriate branch of Engineering and with recognized professional work equivalent to Master's degree, in the case of Engg / Technology and five years experience will also be eligible for the post of Head of Department.	(i) From amongst the Senior Lecturers Engineering in the concerned appropriate branch. At least five years experience as Senior Lecturer in the concerned appropriate branch. OR Ten years experience as Lecturer, if the Post of Senior Lecturer does not exist. (ii) In case suitable Departmental Candidate is not available then Direct Recruitment can be made to the extent of 25% of the total cadre posts		
4.	Head of Department Non Engineering	----	100%	----	(i) Master's Degree in appropriate branch of Technology with first class at Master's or Bachelor's level. (ii) Five years experience in teaching/ industry / research at the level of Senior Lecturer or equivalent post.	a) From amongst the Senior Lecturers Non-Engineering in the concerned appropriate branch of Technology. At least five years experience as Senior Lecturer in the concerned appropriate branch of Technology. OR Ten years experience as Lecturer, if the Post of Sr. Lecturer does not exist. (b) In case suitable Departmental Candidates not available then Direct Recruitment can be made to the extent of 25% of the total cadre posts		
5.	Head of Department Applied Sciences	----	100%	----	Good academic record with at least 55% marks or an Equivalent CGPA at the Master's level and Ph.D Degree in the relevant subject. Five years experience in Teaching and/or Research excluding the period spent for obtaining the degrees and has made some mark in the areas of scholarship as evidenced by quality of publications, contributions to educational innovation, design of new courses and curricula.	(a) From amongst the Senior Lecturers in Applied Sciences. At least five years experience as Senior Lecturer in the concerned appropriate branch. OR Ten years experience as Lecturer, if the Post of Sr. Lecturer does not exist. (b) In case suitable Departmental Candidates not available then Direct Recruitment can be		

Sr No	Designation of the Post	Appointment By			Qualification & Experience for Appointment By			Remarks
		Direct	Promotion	Transfer	Direct appointment	Promotion		
1	2	3	4	5	6	7	8	
						made to the extent of 25% of the total cadre posts		
6.	System Manager	----	100%	----	<p>(i) Master's degree in Computer Science/ Computer Engg./ Computer Technology/ Information Technology or equivalent with 1st class at Bachelor's or Master's level. OR Master's degree in Computer Science/ Computer Engg./ Computer Technology/ Information Technology or equivalent with 1st class at MCA or Master's level.</p> <p>(ii) Ten years experience in Teaching /industry/ Research out of which 5 years must be at the level of System Analyst/ Lecturer or equivalent. NOTE: Candidates from industry /profession with 1st class BE /B. Technology Degree in Master's degree in Computer Science/ Computer Engg./ Computer Technology/ Information Technology or equivalent or 1st class MCA degree and Professional work which can be recognized as equivalent to Ph.D Degree and with 5 years experience shall also be eligible.</p>	<p>i) From amongst System Analysts with five years experience. OR Ten years experience as Programmer, if the Post of System Analyst does not exist.</p> <p>(ii) In case suitable Departmental Candidates not available then Direct Recruitment can be made to the extent of 25% of the total cadre posts</p>		
7.	Senior Lecturer Engineering	25%	75%	----	<p>i) 1st Class Bachelor's Degree in appropriate branch of Engineering. OR First Class Master's Degree in the appropriate branch of Engineering. (ii) Five years experience in teaching/ industry / research at the level of Lecturer or equivalent.</p>	<p>ch in which promotion will be made from amongst determined from the date of appointment provided</p>	<p>For promotion to the Post of Sr. Lecturer, in Plastic Technology the inter se seniority of (i) Lecturer in Plastic Technology (ii) Lecturer in Mould Design, from the respective dates of appointment against the post as such shall be kept in view</p>	

Sr No	Designation of the Post	Appointment By			Qualification & Experience for Appointment By			Remarks
		Direct	Promotion	Transfer	Direct appointment	Promotion		
1	2	3	4	5	6	7	8	
8.	Senior Lecturer Non Engineering	25%	75%	----	(i) First Class Master's degree in the appropriate branch of Non-Engineering Technology Programmes. (ii) Five years experience in teaching/industry/research at the level of Lecturer or equivalent.	At least five years experience as Lecturer Non-Engineering Programmes in the appropriate branch of Technology.	(1) For promotion to the Post of Sr. Lecturer, in Modern Office Practice the inter se seniority of the Lecturer in following branches (i) Commercial Practice (ii) Commercial & computer Practice (iii) Office Management Practice (iv) Secretarial Practice (v) Office Management automation (vi) Stenography & Secretarial Practice (vii) Accountancy from the respective dates of appointment against the post as such shall be kept in view. (2)) For promotion to the Post of Sr. Lecturer, in Fashion Technology & Textile Design the inter se seniority of the Lecturer in following branches (a) Textile Technology (Weaving) (b) Textile Chemistry (c) Arts for Fashion Technology & Textile Design from the respective dates of appointment against the post as such shall be kept in view. (3) The post of Senior Fashion Designer shall be filled up from amongst Fashion Designer having experience of five years as such.	
9.	Senior Lecturer Applied Sciences	25%	75%	----	Good academic record with at least 55% marks or an Equivalent CGPA at the Master's Degree level from an Indian University or an equivalent Degree from a Foreign University.	At least five years experience as Lecturer in the appropriate branch of applied sciences.	For promotion to the Post of Sr. Lecturer, in Fashion Technology & Textile Design the inter se seniority of the Lecturer in following branches .	

Sr No	Designation of the Post	Appointment By			Qualification & Experience for Appointment By			Remarks
		Direct	Promotion	Transfer	Direct appointment	Promotion		
1	2	3	4	5	6	7	8	
					Five years experience in Teaching /industry/ research at the level of Lecturer or equivalent post..		(a) English (b) Mathematics (c) Chemistry (d) Physics from the respective dates of appointment against the post as such shall be kept in view.	
10.	System Analyst	25%	75%	----	Master's degree in Computer Science/ Computer Engg./ Computer Technology/ Information Technology or equivalent with 1 st class at Bachelor's or Master's level. OR Master's degree in Computer Science/ Computer Engg./ Computer Technology/ Information Technology or equivalent with 1 st class at MCA or Master's level. (ii) 5 years experience in Teaching /industry/ Research out of which 5 years must be at the level of System Analyst/ Lecturer or equivalent.	five years experience as Programmer in the Department of Technical Education		
11.	Lecturer Engineering	100%	----	----	First class Bachelor's Degree in appropriate branch of Engineering. OR First class Master's Degree in appropriate branch of Engineering.	----		
12.	Lecturer Modern Office Practices :- (a) Commercial Practice (b) Commercial and Computer Practice (c) Office Management Practice (d) Secretarial Practice (e) Office Management Automation (f) Stenography & Secretarial Practice (g) Accountancy	100%	----	----	M.Com First class with relevant subjects at B.Com level with one year Professional Experience OR B.A./B.Sc/B.Com First class with First Class Diploma in appropriate subjects with two years Professional Experience in Field/industry/Training.	----	This concerns Non-Engineering programme of Technology	

Sr No	Designation of the Post	Appointment By			Qualification & Experience for Appointment By			Remarks
		Direct	Promotion	Transfer	Direct appointment	Promotion		
1	2	3	4	5	6	7	8	
13.	Lecturer (a) Commercial Arts & Graphic Designs (b) Fashion Technology and Textile Design/Fashion Design	100%0	----	----	First class Master's Degree in Fine Arts/Commercial Arts/Applied arts of a recognized University OR First class 3 years Diploma in Commercial Arts with 5 years Experience in Field/Teaching from a recognized University.	----	This concerns Non-Engineering programme of Technology	
14.	Lecturer (a) Garment Manufacturing Technology (b) Fashion Design & Textile Technology (c) Fashion Designer	100%	----	----	First class Bachelor's Degree in Textile Technology/Textile Chemistry of a recognized University/Institution. OR First class Post Graduate Diploma in Garment Technology with 1 years Professional Experience. OR First class BA/B.Sc/B.Com. Home Science with 1 st Class Diploma in Fashion/Garment Technology of a recognized University/Institution with two years experience in industry/Field/Training. OR First class Diploma in Fashion/Garment Technology of a recognized University/Institution with Four years experience in industry/Field/Training.	----	This concerns Non-Engineering programme of Technology	
15.	Lecturer Textile Technology (Weaving/Spinning)	100%	----	----	First class Bachelor's Degree in Textile Technology/Textile Engineering. OR Second class B. Technology in Textile Technology/Textile Engineering with two years teaching/ industrial experience. With project work in Degree course in appropriate branch Spinning/Weaving. OR BA/B.Sc with 1 st Class Diploma in appropriate branch with five years teaching/industrial experience.	----	This concerns Non-Engineering programme of Technology	
16.	Lecturer in Textile Chemistry	100%	----	----	First class B. Technology in Textile Chemistry OR Second class B. Technology in Textile Chemistry with 2 years teaching/industrial experience. OR	----	This concerns Non-Engineering programme of Technology	

Sr No	Designation of the Post	Appointment By			Qualification & Experience for Appointment By			Remarks
		Direct	Promotion	Transfer	Direct appointment	Promotion		
1	2	3	4	5	6	7	8	
					BA/B.Sc with 1 st Class Diploma in Textile Chemistry with five years Teaching/Professional experience.			
17.	Lecturer Plastic Technology	100%	----	----	(a) First class Bachelors Degree in Plastic Technology OR (b) Second class B. Technology in Plastic Technology with 2 years teaching/industrial experience. OR (c) 1 st Class B.Sc with 1 st Class Diploma in Plastic Engg or Technology from recognized institute with three years Teaching/Industrial experience. OR BE (Mechanical/Chemical/ Polymer/ Production Engineering) with Post Graduate Diploma in Plastic Engg./Technology from a recognized /institution/university/board institute with two years experience in Teaching/field of Plastic industry.	----		
18.	Lecturer Mould Design	100%	----	----	First class B. Technology in Polymer Science/Plastic Technology OR Second class B. Technology in Polymer Science/Plastic Technology with 2 years teaching/industrial experience. OR 1 st Class B.Sc with 1 st Class Diploma in Mould Design/Tool Design with three years Teaching/Industrial experience. OR First Class Diploma in Mechanical Engineering)/ First Class Post Diploma in Mould Design from a recognized /institution/ board with three years Teaching/ industrial experience.	----		

Sr No	Designation of the Post	Appointment By			Qualification & Experience for Appointment By			Remarks
		Direct	Promotion	Transfer	Direct appointment	Promotion		
1	2	3	4	5	6	7	8	
19.	Lecturer Pharmacy	100%	----	----	First Class M. Pharmacy in Pharmaceutical Chemistry /Pharmaceutics/Pharmacology/Pharmacogonosy	----	This concerns Non-Engineering programme of Technology	
20.	Lecturer Medical Laboratory Technology	100%	----	----	First Master's Degree in Medical Laboratory Technology from a recognized University/institutions. OR First Class Master's Degree in Medical/Clinical Biochemistry or Clinical Microbiology from a recognized University/institutions. OR First Class Graduate in Medical Laboratory Technology or Medical/Clinical Biochemistry or Medical/Clinical Microbiology with three years experience.	----	This concerns Non-Engineering programme of Technology	
21.	Lecturer English	100%	----	----	Good academic record with at least 55% marks or an Equivalent CGPA at the Master's Degree level in English from an Indian University or an equivalent Degree from a Foreign University. Besides fulfilling the above qualifications, candidates should have cleared the National Eligibility Test (NET) for Lecturers conducted by the UGC, CSIR or similar test accredited by the UGC.	----		
22.	Lecturer Mathematics	100%	----	----	Good academic record with at least 55% marks or an Equivalent CGPA at the Master's Degree level in Mathematics from an Indian University or an equivalent Degree from a Foreign University. Besides fulfilling the above qualifications, candidates should have cleared the National Eligibility Test (NET) for Lecturers conducted by the UGC, CSIR or similar test accredited by the UGC	----		
23.	Lecturer Physics	100%	----	----	Good academic record with at least 55% marks or an Equivalent CGPA at the Master's Degree level in	----		

Sr No	Designation of the Post	Appointment By			Qualification & Experience for Appointment By		
		Direct	Promotion	Transfer	Direct appointment	Promotion	Remarks
1	2	3	4	5	6	7	8
					Physics from an Indian University or an equivalent Degree from a Foreign University. Besides fulfilling the above qualifications, candidates should have cleared the National Eligibility Test (NET) for Lecturers conducted by the UGC, CSIR or similar test accredited by the UGC.		
24.	Lecturer Chemistry	100%0	----	----	Good academic record with at least 55% marks or an Equivalent CGPA at the Master's Degree level in Chemistry from an Indian University or an equivalent Degree from a Foreign University. Besides fulfilling the above qualifications, candidates should have cleared the National Eligibility Test (NET) for Lecturers conducted by the UGC, CSIR or similar test accredited by the UGC.	----	
25.	Assistant Project Officer	100%	----	----	1 st Class BE/B. Technology in any branch preferably in emerging Technology.	----	
26.	Workshop Superintendent	50%	50%	----	(i) First Class Bachelor's Degree in Mechanical Engineering/Production Engineering/Industrial Engineering OR First Class Master's Degree in Mechanical Engineering/Production Engineering/Industrial Engineering (ii) Two years experience in a Workshop/ Industrial concern of repute.	Ten years experience as a regular Foreman instructor in Government Polytechnic	
27.	Foreman Instructor	If a suitable candidate is not available Departmentally	100%	----	First Class Bachelor's Degree or First Class Master's Degree in Mechanical Engineering/Production Engineering/Electrical Engineering/Electronics & Communication Engineering of relevant trade. Two years experience in a Workshop/ Industrial concern of repute.	Ten years experience as a regular workshop instructor in relevant trade in a recognized technical institution	
28.	Programmer	50%	50%	----	First class BE/B Technology in Computer Science/ Computer Engg./ Computer Technology/ Information Technology or equivalent OR First class ME/M Technology in Computer Science/ Computer Engg./ Computer Technology/ Information Technology or equivalent OR First Class MCA Degree	By promotion from amongst Assistant Programmer having an experience of five years as such	
29.	Librarian	50%	50%	If a suitable candidate	First Class M. Lib Science Degree OR First Class B. Lib Science with five years experience in a library.	From amongst the librarians (class III) / Assistant Librarians (class III) who are at least Second class M. Lib Science Degree or First	

Sr No	Designation of the Post	Appointment By			Qualification & Experience for Appointment By		
		Direct	Promotion	Transfer	Direct appointment	Promotion	Remarks
1	2	3	4	5	6	7	8
				ate is not available Departmentally		class B. Lib Science with at least three years of experience.	
30.	Lecturer in Library Science	100%	-	-	First Class in Master's degree in Library Science from a recognized University	-	This concerns non-Engineering Programme of Technology.

GOVERNMENT OF PUNJAB
DEPARTMENT OF PERSONNEL AND ADMINISTRATIVE
REFORMS (PERSONNEL POLICY-S-I BRANCH)

Notification
The 4th May, 1994

No. G.S.R.33/Const./Art. 309/94.— In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, and all other powers enabling in this behalf, the Governor of Punjab is pleased to make the following rules regulating the recruitment and general and common conditions of service of persons appointed to Class I, Class II and Class III services in connection with the affairs of the State of Punjab, namely:—

1. Short Title, Commencement and application— (1) These rules may be called the Punjab Civil Services (General and Common Conditions of Service) Rules, 1994.

(2) They shall come into force at once.

(3) They shall apply to all the posts in Class I, Class II and Class III services in connection with the affairs of the State of Punjab.

2. Definition— In these rules, unless the context otherwise requires,--

- (a) "appointing authority" means an appointing authority specified as such in the Service Rules made under articles 309 of the Constitution of India in respect of any service or post in connection with the affairs of the State of Punjab;
- (b) "Board" means the Subordinate Services Selection Board Punjab or any other authority constituted to perform its functions;
- (c) "Commission" means the Punjab Public Service Commission;
- (d) "direct appointment" means an appointment made otherwise than by promotion or by transfer of a person already in the service of Government of India or of a State Government;
- (e) "Government" means the Government of the State of Punjab in the Department of Personnel and Administrative Reforms;
- (f) "recognized university or institution" means, --
 - (i) any university or institution incorporated by law in any of the State of India; or
 - (ii) any other university or institution which is declared by the Government to be a recognised university or institution for the purposes of these rules;
 - (g) "Service" means any Class I service, Class II service or Class III service constituted in connection with the affairs of the State of Punjab;
 - (h) "Service Rules" means the service rules made under article 309 of the Constitution of India regulating the recruitment and conditions of Service other than the general and common conditions of service of persons appointed to any service or post in connection with the affairs of the State of Punjab.
 - (i) "War hero" means defence services personnel, or a paramilitary forces personnel, who is a bona fide resident of Punjab State and is killed, or discharged from the above service on account of disability suffered by him while fighting for defending the border of the country in Kargil sector of the State of Jammu and Kashmir or fighting for the

country in any other sector or similar operation on or after the first day of January, 1999 which may be notified by the State Government as undertaken for preserving the unity and integrity of the motherland. However, in exceptional cases the cases of those war heroes can also be covered under this definition who, though, not bona fide residents of Punjab State, but are yet closely connected to the State of Punjab. In such exceptional cases, the express approval of the Department of Personnel will be mandatory.

3. Nationality domicile and character of persons appointed to the Service.— (1) No person shall be appointed to the Service unless he is.—

- (a) a citizen of India; or
- (b) a Citizen of Nepal; or (c) a Subject of Bhutan; or
- (d) a Tibetan refugee who came over to India before the 1st day of January, 1962 with the intention of permanently settling in India; or
- (e) a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka and East African Countries of Kenya, Uganda and United Republic of Tanzania (formerly Tanganyika and Zambia), Malawi, Zaire” Ethiopia and Vietnam with the intention of permanently settling in India:

Provided that a person belonging to any of the categories (b), (c) (d) and (e) shall be a person in whose favour a certificate of eligibility has been given by the Government of Punjab in the Department of Home Affairs and Justice.

(2) A, person in whose case a certificate of eligibility is necessary may be admitted to an examination or interview conducted by the Commission or the Board, as- the case may be, on his furnishing proof that he has applied for the certificate but he shall not be appointed to the Service unless the necessary certificate is given to him by the Government of Punjab in the Department of Home affairs and Justice.

(3) No person shall be recruited to the Service by direct appointment, unless he produces.—

- (a) a certificate of character from the principal academic officer of the university, college, school or institution last attended, if any, and similar certificates from two responsible persons not being his relatives, who are well acquainted with him in his private life and are unconnected with his university, college, school or institution; and
- (b) An affidavit to the effect that he was never convicted for any criminal offence involving moral turpitude and that he was never dismissed or removed from service of any State Government or of Government of India or of any Public Sector Undertaking.

4. Disqualifications.—No person;-(a) who has entered into or contracted a marriage with a person having a spouse living; or

(b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the Service:

Provided that the Government, if satisfied that such marriage is permissible under the personal law applicable to' such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. Age.— (I) No person shall be recruited to the Service by direct appointment if he is less than eighteen years or is more than thirty five years of age in the case of non-technical posts and thirty five years in the case of technical posts on the 1st day of January of the year immediately preceding the last date fixed for submission of applications by the Commission or the Board, as the case may be, or unless he is within such range of minimum and maximum age limits as may be specifically fixed .by the Government from time to time:

Provided that where different lower and upper age limits have been specifically prescribed for posts in the Service Rules, these limits shall be made applicable for appointment to such posts:

Provided further that the upper age limit may be relaxed upto forty- five years in the case of persons already in the employment of the Punjab Government, other State Government, or the Government of India:

Provided further that in the case of candidates belonging to Scheduled Castes and other Backward Classes, the upper age limit shall be such as may be fixed by the Government from time to time.

(2) In the case of ex-servicemen, the upper age limit shall be such as has been prescribed in the Punjab Recruitment of Ex-servicemen Rules, 1982, as amended from time to time.

(3) In the case of appointment on compassionate grounds on priority basis, the upper age limit shall be such as may be specifically fixed by the Government from time to time.

(4) In the case of appointment of a War-hero, who has been discharged from defence services or para-military forces on account of disability suffered by him or his widow or dependant member of his family, the upper age limit shall be such as may be specifically fixed by the Government from time to time.

6. Qualifications etc.—Subject to the provisions of these rules, the number and character of posts, methods of recruitment and educational qualifications and experience for appointment to a post or posts in a Service and the departmental examination if any, shall be such as may be specified in the Service Rules made for that Service:

Provided that where appointment of Class-I or Class-II non-technical post is offered to a war-hero, who has been discharged from defence services or para-military forces on account of disability suffered by him or his widow or dependant member of his family, under the instructions issued i1) this behalf by the Government, the educational qualification to be possessed by such person shall be graduation from a recognize university Such person who is offered Class-I or Class-II or Class-III non-technical post, shall not, however, be required to possess experience of technical or non-technical post at the time of his initial.

7. Probation.—(1) A person appointment to any post in the Service shall remain on probation for a period of two years, if recruited by direct appointment and one year if appointed otherwise:

Provided that:—

- (a) any period, after such appointment, spent on deputation on a corresponding or a higher post shall count towards the period of probation;
- (b) in the case of an appointment by transfer, any period of work on an equivalent or higher rank, prior to appointment to the Service, may in the discretion of the appointing authority, be allowed to count towards the period of probation;
- (c) any period of officiating appointment to the Service shall be reckoned as period spent on probation; and
- (d) any kind of leave not exceeding six months during or at the end of period of probation, shall be counted towards the period of probation.

(2) If, in the opinion of the appointing authority, the work or conduct of a person during the period of probation is not satisfaction or if he has failed to pass the departmental examination, if any prescribed in Service Rules within a period not exceeding two and a half years from the date of appointment it may, —

- (a) if such person is recruited by direct appointment, dispense with his services or revert him to a post on which he held lien prior to his appointment to the Service by direct appointment; and
- (b) if such person is appointed otherwise—
 - (i) revert him to his former post; or
 - (ii) deal with him in such other manner as the terms and conditions of the previous appointment permit.
- (3) On the completion of the period of probation of a person, the appointing authority may—
 - (a) if his work and conduct has, in its opinion been satisfactory--
 - (i) confirm such person, from the date of his appointment or from the date he completes his period of probation satisfactorily, if he is not already confirmed, or
 - (ii) declare that he has completed his probation satisfactorily if he is already confirmed: or
 - (b) if his work or conduct has not been, in its opinion, satisfactory or if he has failed to pass the Departmental Examination, if any, specified in the Service Rules :--
 - (i) dispense with his services, if appointed by direct appointment or if appointed otherwise revert him to his former post or deal with him in such other manner as the terms and conditions of his previous appointment may permit; or
 - (ii) extend his period of probation and thereafter pass such order as it could have passed on the expiry of the period of probation as specified 'in sub-rule (1) :

Provided that the total period of probation including extension, if any, shall not exceed three years,

8. Seniority: — The seniority inter se of persons appointed to posts in each cadre of a Service shall be determined by the length of continuous service on such post in that cadre of the Service:

Provided that in case of persons recruited by direct appointment who join within the period specified in the order of appointment or within such period as may be extended from time to time by the appointing authority subject to a maximum of four months from the date of order of appointment, the order of merit determined by the Commission or the Board, as the case may be, shall not be disturbed:

Provided further that in case a person is permitted to join the post after the expiry of the said period of four month in consultation with the commission or the Board, as the case may be, his seniority shall be determined from the date he joins the post:

Provided further that in case any person of the next selection has joined a post in the cadre of the concerned service before the person referred to in the preceding proviso joins the person so referred shall be placed below all the persons of the next selection, who join within the time specified in the first proviso:

Provided further that in the case of two or more persons appointed on the same date, their seniority shall be determined as follows:—

- (a) a person appointed by direct appointment shall be senior to a person appointed otherwise;
- (b) a person appointed by promotion shall be senior to a person appointed by transfer;
- (c) in the case of person appointed by promotion or transfer, the seniority shall be determined according to the seniority of such persons in the appointments from which they were promoted or transferred; and
- (d) in the case of persons appointed by transfer from different cadres, their seniority shall be determined according to pay, preference being given to a person who was drawing a higher rate of pay in his previous appointment, and if the rates of pay drawn are also the same, then by their length of service in these appointments and if the length of service is also the same, an older person shall be senior to a younger person.

Note.- Seniority of persons appointed on purely provisional basis or on ad hoc basis shall be determined as and when they are regularly appointed keeping in view the dates of such regular appointment.

9. Liability of members of Service to transfer.— A member of a service may be transferred to any post whether included in any other service or not, on the same terms and conditions as are specified in rule 3.17 of the Punjab Civil Service Rules, Volume I, Part-I.

10. Liability to serve.— A member of a Service shall be liable to serve at any place, whether within or out of the State of Punjab, on being ordered so to do by the appointing authority.

11. Leave, pension and other matters.— In respect of pay, leave pension and all other matters not expressly provided for in these rules, a member of a Service shall be governed by such rules and regulations as may have been or, may hereafter be adopted or made by the competent authority.

12. Discipline, penalties and appeals.— (1) In the matter of discipline, punishment and appeals, a member of a Service shall be governed by the Punjab Civil Services (Punishment and Appeal) Rules, 1970 as amended from time to time.

(2) The authority empowered to impose penalties, specified in rule 5 of the Punjab Civil Services (Punishment and Appeal) Rules, 1970 and the appellate authority thereunder in respect of the Government employee shall be such as may be specified in the Service Rules.

13. Liability for vaccination and re-vaccination.— Every member of a Service shall get himself vaccinated or re-vaccinated, when Punjab Government so directs by a special or general order.

14. Oath of allegiance.— Every member of a Service unless he has already done so, shall be required to take oath of allegiance to India and to the Constitution of India as by law established.

15. Minimum educational and other Qualifications.— (1) No person shall be appointed by direct appointment to the post of Clerk under the Punjab Government unless he is Matriculate in Second Division or has passed Senior Secondary Part-II examination from a recognised university or institution.

(2) The person so appointed as Clerk in terms of sub-rule (1), shall have to qualify a test in Punjabi typewriting to be conducted by the Board or by the appointing authority at the speed of thirty words per minute within a period of one year from the date of his appointment.

(3) In case the person fails to qualify the said test within the period specified in sub-rule (2) he shall be allowed annual increment only with effect from the date he qualifies such test, but he shall not be paid any arrears for the period, for which he could not qualify the said test:

Provided that where appointment of class-III non-technical post is offered to a War Hero, who has been discharged from defence services or para-military forces on account of disability suffered by him or his widow or dependant member of his family, under the instructions issued in this behalf by the Government, the educational qualifications to be possessed by such person shall be matriculate from a recognised university or institution. Such person will, however, be not required to qualify the test in Punjabi typewriting as specified in sub-rule (2).

16. Minimum educational and other qualifications for appointment to the post of Steno-typist Grade-II or Junior Scale Stenographer Grade-II.— No person shall be appointed by direct appointment to a post of a Steno-typist Grade-II, or a Junior Scale Stenographer Grade-II, under the Punjab Government unless he,—

- (a) is Matriculate in Second Division or has passed Senior Secondary Part-II examination from a recognised university or institution; and
- (b) qualifies a test in Punjabi Stenography to be held by the Board or by the appointing authority at a speed to be specified by the Government from time to time.

17. Knowledge of Punjabi Language.— No person shall be appointed to any post in any Service by direct appointment unless he has passed Matriculation examination with Punjabi as one of the compulsory or elective subject or any other equivalent examination in Punjabi Language, which, may be specified by the Government from time to time:

Provided that where a person is appointed on compassionate grounds on priority basis under the instructions issued in this behalf by the Government from time to time, the person so appointed shall have to pass an examination of Punjabi Language equivalent to Matriculation standard or he shall have to qualify a test conducted by the Language Wing of Department of Education of Punjab Government within a period of six months from the date of his appointment:

Provided further that where educational qualifications for a post in any service are lower than the Matriculation standard, then the person so appointed shall have to pass an examination of Punjabi Language equivalent to Middle standard:

Provided further that where a war-hero, who has been discharged from defence services or para-military forces on account of disability suffered by him or his widow or dependant member of his family, is appointed under the instructions issued in this behalf by the Government, the person so appointed will not be required to possess knowledge of Punjabi Language.

18. Debaring for consideration for promotion of a Government employee who refuses to accept promotion.— In the event of refusal to accept promotion by a member of a Service, he shall be debarred by the appointing authority from consideration for promotion for all the consecutive chances which may occur in future within a period of two years from the date of such refusal to accept promotion:

Provided that in a case where the appointing authority is satisfied that a member of a service has refused to accept promotion under the circumstances beyond his control, it may exempt such a member for reasons to be recorded therefore in writing from the operation of this rule.

19. Power to relax.— Where the Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of person:

Provided that the provisions relating to educational qualifications and experience, if any, shall not be relaxed.

20. Overriding effect.— The provisions of these rules shall have effect notwithstanding anything to the contrary contained in any rules for the time being in force for regulating the recruitment and conditions of service for appointment to public service and posts in connection with the affairs of the State.

21. Interpretation.— If any question arises as to the interpretation of these rules, the Government shall decide the same.

V.N. OJHA,
Principal. Secretary to Government of
Punjab, Department of Technical Education and Industrial Training

A.S. CHATHA,
Chief Secretary to Government of Punjab.

GOVERNMENT OF PUNJAB
DEPARTMENT OF TECHNICAL EDUCATION AND
INDUSTRIAL TRAINING
(TECHNICAL EDUCATION BRANCH-II)

Notification

The 29th March, 2001

No. G.S.R.46/Const./Art. 309/2001.—In exercise of the powers conferred by proviso to article 309 of the Constitution of India, and all other powers enabling him in this behalf, the Governor of Punjab is pleased to make the following rules regulating the recruitment, and the conditions of Service of persons appointed to the Punjab, Department of Technical Education and Industrial Training (Technical Education Wing) Group-B Service, namely:-

RULES

1. Short title, commencement and application.--
 - (1) These rules may be called the Punjab, Department of Technical and Industrial Training (Technical Education Wing) Group-B Service Rules, 2001.
 - (2) They shall come into force on and with effect from the date of their publication in the Official Gazette.
 - (3) They shall apply to the posts specified in Appendix 'A'.
2. Definitions.
 - (1) in these rules, unless the context otherwise requires,--
 - (a) "Appendix" means an appendix appended to these rules;
 - (b) "Director" means Director, Technical Education and Industrial Training, Punjab
 - (c) "Government" means the Government in the State of Punjab in the Department of Technical Education and Industrial Training; and
 - (d) "Service" means the Punjab, Department of Technical Education and Industrial Training (Technical Education Wing) Group-B Service.

- (2) The expressions used in these rules, but not defined, shall have the respective meanings assigned to these expressions in the Punjab Civil Services (General and Common Conditions of Service) Rules, 1994.
3. Constitution of Service. – On and with effect from the publication of these rules in the Official Gazette, there shall be constituted a service known as the Punjab, Department of Technical Education and Industrial Training, (Technical Education Wing) Group-B Service, which shall consist of:-
- (1) Persons appointed in the Department of Industries under the provisions of the Punjab Industrial Training Service (Class I & II) rules, 1974, who have been transferred to the Department of Technical and Industrial Training and the persons appointed subsequently in the Department of Technical Education and Industrial Training against the posts governed under the provisions of the aforesaid rules; and
- (2) Persons appointed in the Department of Technical Education and Industrial Training as per the policy approved by the Government from time to time:

Provided that notwithstanding anything contained in these rules, the persons appointed under the provisions of the Punjab Industrial Training Service (Class I and II) Rules, 1974 who have become members of the Service shall continue to hold the respective posts in their cadre and shall be eligible for consideration for promotion in their own respective cadre in accordance with the provisions of these rules.

4. Number and character of post. – The Service shall consist of such number of cadres and each cadre shall comprise such number of posts as shown in Appendix 'A':
- Provided that nothing in these rules shall effect the inherent right of the Government to add to or reduce the number of such posts or to create new posts with different designations and scales of pay, whether permanently or temporarily.
5. Appointing Authority.—All Appointments to the Service shall be made by the Government.
6. Pay of members of the Service.—The members of the Service shall be entitled to such scales of pay, as may be authorised by the Punjab Government from time to time. The scales of pay, at present, in force in respect of the members of the Service are given in Appendix 'A'.
7. Method of appointment and qualifications.—

- (1) Appointment to a post in the Service shall be made in the manner indicated against that post in Appendix 'B'
- (2) No person shall be recruited to a post in the Service by promotion or by direct appointment as the case may be, unless he possesses the educational qualifications and experience shown against that post in Appendix 'B'.
- (3) All the posts except at Serial No. 1 and 2 of Directorate Cadre and Serial No. 1 of Institution Cadre as contained in Appendix 'A' in the Service shall be deemed to be the Scheduled Posts within the meaning of the Punjab Services (Appointment by Promotion) Rules, 1962 and all appointments to a post in the Service by promotion shall be regulated as per provisions contained in the aforesaid rules:

Provided that if no suitable person is available for recruitment against any post by direct appointment or by promotion, as the case may be, then that post may be filled in by transfer of a person holding identical or similar posts in Government of Punjab, other States Governments or Government of India and the Vacancy so filled shall be counted towards the quota to which it belongs.

8. Discipline, punishment and Appeals.--

- (1) In respect of the matters of discipline, punishment and appeals, the members of the Service shall be governed by the Punjab Civil Services (Punishment and Appeal) Rules, 1970, as amended from time to time.
- (2) The authority empowered to impose penalties as specified in rule 5 of the Punjab Civil Services (Punishment and Appeal) Rules, 1970 in respect of the members of the Service shall be the Government.

9. Application of the Punjab Civil Services (General and Common Conditions of Service) Rules, 1994. –

- (1) In respect of the matters, which are not specifically provided in these rules, the members of the Service shall be governed by the provisions of the Punjab Civil Service (General and Common Conditions of Service) Rules, 1994, as amended from time to time.
- (2) The Punjab Civil Services (General and Common Conditions of Service) Rules, 1994, at present, In force are contained In Appendix 'C'.

10. Interpretation.—If any question arises as to the interpretation of these rules, the Government shall decide the same.

APPENDIX 'A'

[See rules 1(3), 4 and 6]

Sr. No.	Designation of the Post	Number of Posts			Scale of Pay (in rupees)
		Permanent	Temporary	Total	
Directorate Cadre:					
1.	Superintendent Grade-II	1	-	1	6400-10640
2.	Personal Assistant	-	1	1	6400-10640
3.	Assistant Programmer	-	1	1	6400-10640
Institution Cadre (Polytechnic and Special Trade Institution)					
1.	Superintendent Grade-II	12	6	18	6400-10640
2.	Senior Lecturer Dyestuff Chemistry	-	1	1	7000-10980
3.	Senior Lecturer Knitting	1	-	1	7000-10980
4.	Lecturer in Textile Technology (Weaving/Spinning)	2	2	4	7000-10980
5.	Lecturer Textile Chemistry	1	-	1	7000-10980
6.	Lecturer Dyeing and Printing	1	-	1	7000-10980
7.	Lecturer in Knitting Technology (Underwear/Outerwear)	2	-	2	7000-10980
8.	Lecturer in Practical Tanning	1	-	1	6400-10640

APPENDIX 'B'

[See Rule 7]

Sr. No.	Designation of Post	Appointment by			Qualification and experience for appointment by		
		Direct	Promotion	Transfer	Direct Appointment	Promotion	Remarks
1	2	3	4	5	6	7	8
DIRECTORATE CADRE							
1.	Superintendent Grade-II	-	100%	-	-	From amongst Senior Assistants, Auditors and Senior Scale Stenographers working under the control of Director, who have an experience of working as such for a minimum period of eight years. Provided that in case of Senior Scale Stenographer, the provision of the Punjab Civil Services (Promotion of Stenographer and Steno typist) Rules, 1961 shall be applicable.	For determining inter se seniority of the incumbents, the length of service from the date of appointment as Senior Assistant, Auditor and Senior Scale Stenographer, as the case may be, shall be taken into consideration.
2.	Personal Assistant	-	100%	-	-	From amongst the Senior Scale Stenographers who have an experience of working as such for a minimum period of five years.	
3.	Assistant Programmer	100%	-	-	Should possess qualification of Post Diploma in Computer Application of one and half year duration after diploma Course OR Should possess qualification of Post Graduate course in Information Technology from T.T.T.I. Chandigarh of one year duration after diploma course.		
POLYTECHNICS/SPECIAL TRADES INSTITUTION CADRE							
1.	Superintendent Grade-II	-	100%	-	-	From amongst the Senior Assistants and Senior Scale Stenographers working under the control of the Director, who have an experience of working as such for a minimum period of eight years. Provided that in the case Senior Scale Stenographer, the provisions of the Punjab Civil Services (Promotion of Stenographer and Steno typist) Rules, 1961 shall be applicable.	For determining inter se seniority of the incumbents, the length of service from the date of appointment as Senior Assistant and Senior Scale Stenographer, as the case may be shall be taken into consideration.
2.	Senior Lecturer Dyestuff Chemistry	If Suitable person is not available by promotion	100%	-	i) Should Possess First Class Bachelor's Degree in the Dyestuff Chemistry of a recognised University or Institution. ii) Should have at least Five years experience in teaching at the level of Lecturer or equivalent in any Government or Private Institution.	From amongst the Lecturer who have an experience of working as such for a minimum period of five years.	
3.	Senior Lecturer Knitting	If Suitable person is not available by promotion	100%	-	i) Should possess First Class Bachelor's Degree in the Textile Technology of a recognised University or Institution ii) Should have Five years experience in teaching at the level of Lecturer or equivalent in Government or Private Institution	From amongst the Lectures who have an experience of working as such for a minimum period of five years.	

Sr. No.	Designation of Post	Appointment by			Qualification and experience for appointment by		
		Direct	Promotion	Transfer	Direct Appointment	Promotion	Remarks
1	2	3	4	5	6	7	8
4.	Lecturer Textile Technology Weaving /Spinning	100%	-	-	Should Possess First Class Bachelor Degree in Textile Technology/Textile Engineering of a recognised University or Institution. OR Should Possess Second Class B. Tech. In Textile Technology / Textile Engineering of recognised University / Institution with two Years teaching experience of Government of Private Institution Should Possess with project work in Degree of Recognised University/Institution of Recognised University /Institution in appropriate branch Spinning./ Weaving OR Should Possess B.A./B. Sc. with First Class Degree of recognised University/ Institution of a recognised University /Institution in appropriate branch with five years teaching experience of a Government/Private Institution.	-	
5.	Lecturer Textile Chemistry	100%	-	-	Should Possess First Class B. Tech. in Textile Chemistry from a recognised University or Institution. OR Should Possess Second Class B. Tech. Textile Chemistry of a recognised University or Institution with two years teaching/industrial experience in a Government or private Institution. OR Should Possess B.A./B. Sc. with First Class Diploma in Textile Chemistry from a recognised University or Institution with five years teaching or professional experience in a Government of Private Institution.	-	
6.	Lecturer Dyeing and Printing	100%	-	-	Should Possess First Class B. Tech. In Textile Chemistry from a recognised University or institution. OR Should Possess Second class B. Tech. Textile Chemistry of a recognised University or Institution with two years Teaching /industrial experience in a Government or private Institution. Should Possess B.A./B. Sc. with first Class Diploma in Textile Chemistry from a recognised University or Institution with five years teaching or professional experience in a government or private institution .	-	
7.	Lecturer Knitting Technology (Underwear/Outerwear)	100%	-	-	Should Possess First Class B. Tech. (Textile Technology) with specialization in knitting from a recognised University or institution OR Should Possess B.A./B. Sc. with First Class Diploma in Knitting Technology of a recognised University or Institution with five Years teaching/professional experience in a Government or Private Institution.		
8.	Lecturer Practical Tanning	100%	-	-	Should Possess First Class Bachelor's Degree of recognised University/Institution in Leather Technology. OR		

Sr. No.	Designation of Post	Appointment by			Qualification and experience for appointment by		
		Direct	Promotion	Transfer	Direct Appointment	Promotion	Remarks
1	2	3	4	5	6	7	8
					Should possess Second Class Bachelor's Degree of recognised University/Institution of recognised University/Institution in Leather Technology with two years teaching experience in a Government or Private Institution. OR Should Possess B.Sc. with First Class Diploma in Leather Technology from recognised University or Institution with five years teaching/professional experience in a Government or private Institution.		

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No. 1, the existing entries, the following shall be substituted, namely:-

	Column-7	Column-8
(i)	From amongst all the Heads of Department or Project Officer or System Manager	For promotion to the post of Principal the inter se seniority of all the Heads of Department Project Officer and
(ii)	Fifteen years teaching experience out of which at least five years shall be as the Level of Head of Department	System Manager, the respective dates of appointment against the post as such shall be kept in view.
		Note:- In case suitable departmental candidate is not available then direct recruitment can be made to the extent of 25% of the total cadre post.

GOVERNMENT OF PUNJAB

DEPARTMENT OF PERSONNEL AND ADMINISTRATIVE

REFORMS

(PERSONNEL POLICIES-I BRANCH)

Notification

The 4th May, 1994

No. G.S.R.33/Const./Art. 309/94. -In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, and all other powers enabling in this behalf, the Governor of Punjab is pleased to make the following rules regulating the recruitment and general and common conditions of service of persons appointed to Class I, Class II and Class III services in connection with the affairs of the State of Punjab, namely :—

1. Short Title. Commencement and application -. (1) These rules may be called the Punjab Civil Services (General and Common Conditions of Service) Rules, 1994.

(2) They shall come into force at once.

(3) They shall apply to all the posts in Class I, Class II and Class III services in connection with the affairs of the State of Punjab.

2. Definition.—In these rules, unless the context otherwise requires,—

- (a) “appointing ‘authority” means an appointing authority specified as such in the Service Rules made under articles 309 of the Constitution of India in respect of any service of post in connection with the affairs of the State of Punjab;
- (b) “Board” means the Subordinate Services Selection Board Punjab or any other authority constituted to perform its functions;
- (c) “Commission” means the Punjab Public Service Commission;
- (d) “direct appointment” means an appointment made otherwise than by promotion or by transfer of a person already in the service of Government of India or of a State Government. .
- (e) “Government” means the Government of State of Punjab in the Department of Personnel and Administrative Reforms;
- (f) “recognised university or institution” means. -
 - (i) any university or institution incorporated by law in any of the State of India; or
 - (ii) any other university or institution which is declared by the Government to be a recognised university or institution for the purposes of these rules;
- (g) “Service” means any Class I service, Class II service or Class III service constituted in connection with the affairs of the State of Punjab;
- (h) “Service Rules” means the service rules made under article 309 of the Constitution of India regulating the recruitment and conditions of Service other than the general and common conditions of service of persons appointed to any service or post in connection with the affairs of the State of Punjab.
- (i) “War hero” means a defence services personnel, or a paramilitary forces personnel, who is a bona fide resident of Punjab State and is killed, or discharged from the above service on account of disability suffered by him while fighting for defending the border of the country in Kargil sector of the State of Jammu and Kashmir or fighting for the country in any other sector, or similar operation on or after the first day of January, 1999 which may be notified by the State Government: as undertaken for preserving the unity and integrity of the motherland. However, In exceptional cases the cases of

those war heroes can also be covered under this definition who, though, not bona fide residents of Punjab State, but are yet closely connected to the State of Punjab, in such exceptional cases, the express approval of the Department of Personnel will be mandatory.

3. Nationality, domicile and character of persons appointed to the Service.—(1) No person shall be appointed to the Service unless he is,—

- (a) a Citizen of India; or
- (b) a Citizen of Nepal; or
- (c) a Subject of Bhutan; or
- (d) a Tibetan' refugee who came over to India before the 1st day of, January, 1962 with the intention of ' permanently settling in India; or
- (e) a person of India origin who has migrated from Pakistan, Burma, Sri Lanka and East African' Countries of Kenya, Uganda and United Republic of Tanzania (formerly Tanganyika and Zambia, Malawi, Zaire, Ethiopia and Vietnam~ with the intention of permanently settling in India:

Provided that a person belonging to any of the categories (b), (c), (d) and (e) shall be person in whose favour a certificate of eligibility has been given by the Government of Punjab' in the Department of Home Affairs and Justice.

(2) A person in whose case a certificate of eligibility is necessary may be admitted to an examination or interview conducted by the Commission of the Board, as the case may be, on his furnishing proof that he has applied for the certificate but he shall not be appointed to the Service unless the necessary certificate is given to him by the Government of Punjab in the Department of Home Affairs and Justice.

(3) No person shall be recruited to the Service by direct appointment, unless he produces,—

- (a) a certificate of character from the principle academic officer of the university, college, school or institution last attended, if any, and similar certificates from two responsible persons not -being his relatives, who are well acquainted with him in his private life and are unconnected with his university, college, school or institution; and
- (b) An affidavit to' the effect that he was never convicted for any criminal offence involving moral turpitude and that he was never dismissed or removed from service of any State Government or of Government of India or of any Public Sector Undertaking.

4. Disqualifications. -No person;—(a) who has entered into or contracted a marriage with a person having a spouse living; or

(b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the Service:

Provided that the Government, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. Age.—(1) No person shall be recruited to the Service by direct appointment if he is less than eighteen years or is more than thirty five years of age in the case of non-technical posts and thirty five years in the case of technical posts on the 1st day of January of the year immediately preceding the last date fixed for submission of applications by the Commission or the Board, as the case may be, unless he is within such range of minimum and maximum age limits as may be specifically fixed by the Government from time to time:

Provided that where different lower and upper age limits have been specifically prescribed for posts in the Service Rules, these limits shall be made applicable' for appointment to such posts:

Provided further that the upper age limit may be relaxed upto forty five years. in the case of persons already in the employment of the Punjab 'Government, other State Government, or the Government of India:

Provided further that in the case of candidates belonging to Scheduled Castes and other backward Classes, the upper age limit shall be such, as may be fixed by the Government from time to time.

(2) In the case of ex-servicemen, the upper age limit shall be such as has been prescribed in the Punjab Recruitment of Ex-servicemen Rules, 1982, as amended from time to time.

(3) In the case of appointment on compassionate grounds on priority basis, the upper age limit shall be such as may be specifically fixed by, the Government from time to time.

(4) In the case of appointment of a War-hero, who has been discharged from defence services or para-military forces on account of disability suffered by him or his widow or dependant member of his family, the upper age limit shall be such as may be specifically fixed by the Government from time to time” .

6. Qualifications etc.-Subject to the provisions of these rules, the number and character of posts, methods of recruitment and educational qualifications and experience for appointment to a post or posts in a Service and the departmental examination if any, shall be such as may be specified in the Service Rules made for that Service:

Provided that where appointment of Class-I or Class-II non-technical post is offered to a war-hero, who has been discharged from defence services or para-military forces on account of disability suffered by him or his widow or dependant member of his family, under the instructions issued in this behalf by the Government, the educational qualification to be possessed by such person shall be graduation from a recognised university. Such person who is offered Class-I or Class-II or Class-III non-technical post, shall not, however, be required to possess experience of technical or non-technical -post at the time of his initial appointment.

7. Probation. – (1) A person appointed to any post in the Service shall remain on probation for a period of two years, if recruited by direct appointment and one year if appointed otherwise:

Provided that:-

- (a) any period, after such appointment, spent on deputation on a corresponding or a higher post shall count towards the period of probation;
- (b) in the case of an appointment by transfer, any period of work on an equivalent or higher rank, prior to appointment to the Service, may in the discretion of the appointing authority, be allowed to count towards the period of probation;
- (c) any period of officiating appointment to the Service shall be reckoned as period spent on probation; and
- (d) any kind of leave not exceeding six months during or at the end of period of probation, shall be counted towards the period of probation.

(2) If, in the opinion of the appointing authority, the work or conduct of a person during the period of probation is not satisfactory or if he has failed to pass the departmental examination, if any prescribed in Service Rules within a period not exceeding two and a half years from the date of appointment it may,--

- (a) if such person is recruited by direct appointment, dispense with his services or revert him to a post on which he held lien prior to his appointment to the Service by direct appointment, and
- (b) if such person is appointed otherwise--
 - (i) revert him to his former post; or
 - (ii) deal with him in such other manner as the terms and conditions of the previous appointment permit.

- (3) On the completion of the period of probation of a person, the appointing authority may--
- (a) if his work and conduct has, in its opinion been satisfactory--
- (i) confirm such person, from the date of his appointment or from the date he completes his period of probation satisfactorily, if he is not already confirmed, or
- (ii) declare that he has completed his probation satisfactorily, if he is already confirmed, or
- (b) if his work or conduct has not been, in its opinion, satisfactory or if he has failed to pass the Departmental examination, if any, specified in the Service Rules:--
- (i) dispense with his services, if appointed by direct appointment or if appointed otherwise revert him to his former post or deal with him in such other manner as the terms and conditions of his previous appointment may permit :
- or
- (ii) extend his period of probation and thereafter pass such order as it could have passed on the expiry of the period of probation as specified in sub-rule (1):

Provided that including extension, years the total period of probation' if any, shall not exceed three years.

8. Seniority.—The seniority inter se of persons appointed to posts in each cadre of a Service shall be determined by the length of continuous service on such post in that cadre of the Service:

Provided that, in case of persons recruited by direct appointment who join within the period specified in the order of appointment or within such period as may be extended from time to time by the appointing authority subject to a maximum of four months from the date of order of appointment the order of merit determined by the Commission or the Board, as the case may be, shall not be disturbed:

Provided further 'that in case a person is permitted to join the post after the expiry of the said period of four month in consultation with the commission or the Board, as the case may be? his seniority shall be determined from the date he joins the post:

Provided further that in case any person of the next selection has joined a post in the cadre of the concerned service before the person referred to in the preceding proviso joins the person so referred shall be placed below all the persons of the next selection, who join within the time specified in the first proviso:

Provided further that in the case of two or more persons appointed on the; same date, their seniority shall be determined as follows:-

- (a) a person appointed by direct appointment shall be senior to a.. person appointed otherwise; .
- (b) a person appointed by promotion shall be senior to a person appointed by transfer;
- (c) in the case of person of appointed by promotion or transfer, the seniority shall be determined according to the seniority of such persons in the appointments from which they were promoted or transferred; and .
- (d) in the case of persons appointed by transfer from different cadres, their seniority shall be determined according to pay, preference Being given to a person who was drawing a higher rate of pay in his previous appointment; and if the rates of pay drawn are also the same, then by their length of service in these appointments and if the length of service is also the same, as older person shall be senior to a younger person.

Note.- Seniority of persons appointed on purely provisional basis or on ad hoc basis shall be determined as and when they are regularly appointed, keeping in view the dates of such regular appointment.

9. Liability of members of Service to transfer. —A member of a service may be transferred to any post whether included in any other service or not, on the same terms and conditions as are specified in rule 3.17 of the Punjab Civil Service Rules, Volume I, Part-I.

10. Liability to serve. —A member of a Service shall be liable to serve at any place, whether within or out of the State of Punjab, on being ordered so to do by the appointing authority.

11. Leave, pension and other matters.—In respect of pay, leave, pension and all other matters not expressly provided for in these rules, a member of a Service shall be governed by such rules and regulations as may have been or may hereafter be adopted or made by the competent authority.

12. Discipline, penalties and appeals. — (1) In the matter of discipline, punishment and appeals, a member of a Service shall be governed by the Punjab Civil Services (Punishment and Appeal) Rules, 1970 as amended from time to time.

(2) The authority empowered to impose penalties specified in rule 5 of the Punjab Civil Services (Punishment and Appeal) Rules, 1970 and the appellate authority thereunder in respect of the Government employee shall be such as may be specified in the Service Rules.

13. Liability for vaccination and re-vaccination. —Every member of a Service shall get himself vaccinated or re-vaccinated when. Punjab Government so directs by a special or general order.

14. Oath of allegiance.—Every member of a Service unless he has already done so, shall be required to take oath of allegiance to India and to the Constitution of India as by law established.

15. Minimum educational and other Qualifications.—(1) No person shall be appointed by direct appointment to the post of Clerk under the Punjab Government unless he is Matriculate in Second Division or has passed Senior Secondary Part-II examination from a recognised university or institution.

(2) The person so appointed as Clerk in terms of sub-rule (1) shall have to qualify a test in Punjabi typewriting to be conducted by the Board or by the appointing authority at the speed of thirty words per minute within a period of one year from the date of his appointment.

(3) In case the person fails to qualify the said test within the period specified in sub-rule (2) he shall be allowed annual increment only with effect from the date he qualifies such test, but he shall not be paid any arrears for the period, for which he could not qualify the said test:

Provided that where appointment of class-III non-technical post is offered to a War Hero, who has been discharged from defence services or para-military forces on account of disability suffered by him or his widow or dependant member of his family, under the instructions issued in this behalf by the Government, the educational qualifications to be possessed by such person shall be matriculated from a recognised university or institution. Such person will, however, be not required to qualify the test in Punjabi typewriting as specified in sub-rule (2).

16. Minimum educational and other qualifications for appointment to the post of Steno-typist Grade-II or Junior Scale Stenographer Grade-II.—No person shall be appointed by direct appointment to a post of a Steno-typist Grade-II, or a Junior Scale Stenographer Grade-II, under the Punjab Government unless he,—

- (a) is Matriculate in Second Division or has passed Senior Secondary Part—II examination from a recognised university or institution; and
- (b) qualifies a test in Punjabi Stenography to be held by the Board or by the appointing authority at a speed to be specified by the Government from time to time.

17. Knowledge of Punjabi Language.— No person shall be appointed, to any post in any Service by direct appointment unless he has passed Matriculation examination with Punjabi as one of the compulsory or elective subject or any other equivalent examination in Punjabi Language, which may be specified by the Government from time to time:

Provided that where a person is appointed on compassionate grounds on priority basis under the instructions issued in this behalf by the Government from time to time, the person so appointed shall have to pass an examination of Punjabi Language equivalent to Matriculation standard or he shall have to qualify a test conducted by the Language Wing of Department of Education of Punjab Government within a period of six months from the date of his appointment:

Provided further that where educational qualifications for a post in any service are lower than the Matriculation standard, then the person, so appointed shall have to pass an examination of Punjabi Language equivalent to Middle standard:

Provided further that where a war-hero, who has been discharged from defence services of para-military forces on account of, disability suffered by him or his widow or dependant member of his family, is appointed under the instructions issued in this behalf by the Government, the person so appointed will not be required to possess knowledge of Punjabi Language:

18. Debarring for consideration for promotion of a Government employee who refuses to accept promotion.—In the event of refusal to accept promotion by a member of a Service, he shall be debarred by the appointing authority from consideration for promotion for all the consecutive chances which may occur in, future within a period of two years from the date of such refusal to accept promotion:

Provided that in a case where the appointing' authority is satisfied that a member of a service has refused to accept promotion under the circumstances beyond his control, it may exempt such a member for reasons to be recorded therefore in. writing from the operation of this rule.

19. Power to relax.—Where the Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded. In writing, relax any of the provisions of these rules with respect to any class or category, of person:

Provided that the provisions relating to educational qualifications and experience, if any, shall not be relaxed.

20. Over riding effect.—The provisions of these rules shall have effect notwithstanding anything to the contrary contained in any rules for the time being in force for regulating the recruitment and conditions of service for appointment to public service and posts in connection with the affairs of the state.

21. Interpretation. —If any question arises as to the interpretation of these rules, the Government shall decide the same.

A.S. CHATHA,
Chief Secretary to Government of Punjab.

V. N. OJHA,
Principal Secretary to Government of Punjab,
Department of Technical Education and Industrial Training.

ਪੰਜਾਬ ਸਰਕਾਰ
ਤਕਨੀਕੀ ਸਿਖਿਆ ਅਤੇ ਉਦਯੋਗਿਕ ਸਿਖਲਾਈ ਵਿਭਾਗ,
(ਤਕਨੀਕੀ ਸਿਖਿਆ ਸ਼ਾਖਾ - 2)

ਦਫਤਰੀ ਹੁਕਮ

ਤਕਨੀਕੀ ਸਿਖਿਆ ਅਤੇ ਉਦਯੋਗਿਕ ਸਿਖਲਾਈ ਵਿਭਾਗ, ਪੰਜਾਬ ਅਧੀਨ ਚਲ ਰਹੇ ਤਕਨੀਕੀ ਸਿਖਿਆ ਅਦਾਰਿਆਂ ਵਿਚ ਲੈਕਚਰਾਰਾਂ / ਸਹਾਇਕ ਪ੍ਰੋਫੈਸਰ / ਪ੍ਰੋਫੈਸਰ/ਦਰਜਾ - 3 / ਦਰਜਾ-4 ਦੀਆਂ ਨਿਯੁਕਤੀਆਂ ਸਬੰਧੀ ਹੁਕਮ ਮਿਤੀ 11 ਦਸੰਬਰ, 1997 ਰਾਹੀਂ ਜਾਰੀ ਕੀਤੇ ਚੋਣ ਲਈ ਕਰਾਈਟੇਰੀਆਂ ਹੇਠ ਲਿਖੇ ਅਨੁਸਾਰ ਸੋਧ ਕੇ ਨਿਸ਼ਚਿਤ ਕੀਤਾ ਜਾਂਦਾ ਹੈ :-

(1) **ਇੰਟਰਵਿਊ ਵਾਸਤੇ ਸੱਦੇ ਜਾਣ ਵਾਲੇ ਉਮੀਦਵਾਰਾਂ ਦੀ ਗਿਣਤੀ**

ਇਹ ਹੇਠ ਅਨੁਸਾਰ ਹੋਵੇਗੀ :-

<u>ਖਾਲੀ ਆਸਾਮੀਆਂ ਦੀ ਗਿਣਤੀ ।</u>	<u>ਇੰਟਰਵਿਊ ਲਈ ਬੁਲਾਏ ਜਾਣ ਵਾਲੇ ਉਮੀਦਵਾਰਾਂ ਦੀ ਗਿਣਤੀ।</u>
1 ਆਸਾਮੀ ਲਈ	5 ਉਮੀਦਵਾਰ
2 ਆਸਾਮੀ ਲਈ	8 ਉਮੀਦਵਾਰ
3. ਆਸਾਮੀ ਲਈ	12 ਉਮੀਦਵਾਰ
4. ਆਸਾਮੀ ਲਈ	14 ਉਮੀਦਵਾਰ
5. ਆਸਾਮੀ ਲਈ	16 ਉਮੀਦਵਾਰ
6. ਆਸਾਮੀ ਲਈ	18 ਉਮੀਦਵਾਰ

ਅਤੇ ਇਸ ਤੋਂ ਅੱਗੇ ਹਰੇਕ ਵਧੀਕ ਆਸਾਮੀ ਲਈ ਤਿੰਨ ਉਮੀਦਵਾਰ ਪ੍ਰਤੀ ਆਸਾਮੀ ਅਨੁਸਾਰ ਭਾਵ ਇਹ ਕਿ ਜੇਕਰ 10 ਆਸਾਮੀਆਂ ਹਨ ਤਾਂ 30 ਉਮੀਦਵਾਰ ਸੱਦੇ ਜਾਣਗੇ ।

(2) **ਨੰਬਰਾਂ ਦੀ ਵੰਡ :**

ਇਹ ਹੇਠ ਲਿਖੇ ਅਨੁਸਾਰ ਹੋਵੇਗੀ :

(ੳ) **ਲੈਕਚਰਾਰ (ਇੰਜ:)** **ਲੈਕਚਰਾਰ (ਨਾਨ ਇੰਜ:)**

<u>ਯੋਗਤਾ</u>	<u>ਕੁੱਲ ਨੰਬਰ</u>	<u>ਯੋਗਤਾ</u>	<u>ਕੁੱਲ</u>	<u>ਨੰਬਰ</u>
ਬੀ.ਈ.	50	ਐਮ.ਏ/ਐਮ.ਐਸ.ਸੀ.	50	
ਐਮ.ਈ.	05		
ਪੀ.ਐਚ.ਡੀ.	05	ਪੀ.ਐਚ.ਡੀ.	10	
ਤਜਰਬਾ	10	ਤਜਰਬਾ	10	
ਐਕਸਟਰਾ ਕਿਊਰੀਕਲ	05	ਐਕਸਟਰਾ ਕਿਊਰੀਕਲ	05	
ਐਕਟੀਵਿਟੀਜ਼		ਐਕਟੀਵਿਟੀਜ਼		
ਇੰਟਰਵਿਊ	20	ਇੰਟਰਵਿਊ	20	
ਅਤੇ ਰਜਿਊਮ	05	ਅਤੇ ਰਜਿਊਮ	05	
ਕੁੱਲ ਨੰਬਰ	100	ਕੁੱਲ ਨੰਬਰ	100	

(2)

ਪ੍ਰੋਫੈਸਰ/ਸਹਾਇਕ ਪ੍ਰੋਫੈਸਰ (ਇੰਜ:)		ਪ੍ਰੋਫੈਸਰ/ਸਹਾਇਕ ਪ੍ਰੋਫੈਸਰ (ਨਾਨ ਇੰਜ:)	
ਯੋਗਤਾ	ਕੁੱਲ ਨੰਬਰ	ਯੋਗਤਾ	ਕੁੱਲ ਨੰਬਰ
ਬੀ.ਈ.	50	ਐਮ.ਏ./ਐਮ.ਐਸ.ਸੀ.	50
ਐਮ.ਈ.	05	
ਪੀ.ਐਚ.ਡੀ.	05	ਪੀ.ਐਚ.ਡੀ.	10
ਤਜਰਬਾ	10	ਤਜਰਬਾ	10
ਐਕਸਟਰਾ ਕਿਊਰੀਕਲ	05	ਐਕਸਟਰਾ ਕਿਊਰੀਕਲ	05
ਐਕਟੀਵਿਟੀਜ਼		ਐਕਟੀਵਿਟੀਜ਼	
ਇੰਟਰਵਿਊ	20	ਇੰਟਰਵਿਊ	20
ਅਤੇ ਰਜਿਊਮ	05	ਅਤੇ ਰਜਿਊਮ	05
	-----		-----
ਕੁੱਲ ਨੰਬਰ	100	ਕੁੱਲ ਨੰਬਰ	100
	-----		-----

(ੲ) ਦਰਜਾ-3 ਟੀਚਿੰਗ /ਸਪੋਰਟਿੰਗ / ਟੈਕਨੀਕਲ ਸਟਾਫ

ਘੱਟੋ ਘੱਟ ਮੁੱਢਲੀ ਵਿਦਿਅਕ ਯੋਗਤਾ	50
(ਏ.ਆਈ.ਸੀ.ਟੀ.ਈ. ਦੀਆਂ ਗਾਈਡ ਲਾਈਨਾਂ ਅਨੁਸਾਰ)	
ਤਜਰਬਾ	10
ਉਚੇਰੀ ਯੋਗਤਾ	05
ਐਕਸਟਰਾ ਕਿਊਰੀਕਲ ਐਕਟੀਵਿਟੀਜ਼	05
ਪ੍ਰੈਕਟੀਕਲ / ਰਿਟਨ ਟੈਸਟ	10 (ਪੱਦਵੀ ਅਨੁਸਾਰ)
ਇੰਟਰਵਿਊ	20

ਕੁੱਲ ਨੰਬਰ	100

(ਸ) ਕਲਰਕ/ਸਟੈਨੋਗ੍ਰਾਫਿਸਟ/ਸਟੈਨੋਗ੍ਰਾਫਰ :

ਘੱਟੋ ਘੱਟ ਮੁੱਢਲੀ ਵਿਦਿਅਕ ਯੋਗਤਾ	
(ਜਮਾ 2 ਪਾਸ ਹੋਵੇ।)	25
ਜ਼ੇਕਰ ਬੀ.ਏ./ਬੀ.ਐਸ.ਸੀ./ਬੀ.ਕਾਮ./ਡਿਗਰੀ ਪਾਸ ਹੋਵੇ ਤਾਂ ਹੋਰ ਵਾਧੂ ਨੰਬਰ 05	
ਪੋਸਟ ਗ੍ਰੈਜੂਏਟ ਪਾਸ ਹੋਵੇ ਤਾਂ ਹੋਰ ਵਾਧੂ ਨੰਬਰ	05
ਤਜਰਬਾ ਵਾਸਤੇ	05
ਇੰਟਰਵਿਊ	10
ਬਾਕੀ ਟੈਸਟ	
1) ਅੰਗਰੇਜ਼ੀ ਟਾਈਪਿੰਗ/ਸ਼ਾਰਟਹੈਂਡ)	50
2) ਪੰਜਾਬੀ ਟਾਈਪਿੰਗ/ਸ਼ਾਰਟਹੈਂਡ)	

ਕੁੱਲ ਨੰਬਰ	100

(ਹ) ਦਰਜਾ - 4 ਕਰਮਚਾਰੀ

(1)	ਘੱਟੋ ਘੱਟ ਮੁੱਢਲੀ ਵਿਦਿਅਕ ਯੋਗਤਾ (ਮਿਡਲ ਪਾਸ)	50
(2)	ਜੇਕਰ ਦਸਵੀਂ ਪਾਸ ਹੋਵੇ ਤਾਂ ਹੋਰ ਵਾਧੂ ਨੰਬਰ	10
(3)	ਉਚੇਰੀ ਵਿਦਿਅਕ ਯੋਗਤਾ	10
(4)	ਹੋਰ ਹੁਨਰ ਜਿਵੇਂ ਕਿ ਟਾਈਪ ਦੀ ਜਾਣਕਾਰੀ, ਗੱਡੀ ਚਲਾਉਣਾ ਆਦਿ	05
(5)	ਇੰਟਰਵਿਊ	25

ਕੁੱਲ ਨੰਬਰ -----
100

(ਕ) ਦਰਜਾ - 4 ਤਕਨੀਕੀ ਕਰਮਚਾਰੀ

(1)	ਘੱਟੋ ਘੱਟ ਮੁੱਢਲੀ ਵਿਦਿਅਕ ਯੋਗਤਾ (ਦਸਵੀਂ ਪਾਸ)	40
(2)	ਜੇਕਰ ਜਮਾਂ 2 ਪਾਸ ਹੋਵੇ ਤਾਂ ਹੋਰ ਵਾਧੂ ਨੰਬਰ	10
(3)	ਜੇਕਰ ਐਨ.ਟੀ.ਸੀ./ਆਈ.ਟੀ.ਆਈ. ਯੋਗਤਾ ਪ੍ਰਾਪਤ ਹੋਵੇ ਤਾਂ ਹੋਰ ਵਾਧੂ ਨੰਬਰ ।	10
(4)	ਜੇਕਰ ਸੀ.ਟੀ.ਸੀ./ਅਪਰੈਟਿਸ਼ਿਪ ਹੋਵੇ, ਤਾਂ ਹੋਰ ਵਾਧੂ ਨੰਬਰ	10
(5)	ਟੈਸਟ/ਪ੍ਰੈਕਟੀਕਲ	10
(6)	ਐਕਸਟਰਾ ਕਿਊਰੀਕਲ ਐਕਟੀਵਿਟੀਜ਼	05
(7)	ਤਜਰਬਾ	05
(8)	ਇੰਟਰਵਿਊ	10

ਕੁੱਲ ਨੰਬਰ -----
100

(3) ਮੁੱਢਲੀ ਯੋਗਤਾ ਵਾਸਤੇ ਨੰਬਰ ਦੇਣ ਦਾ ਢੰਗ

ਹਰੇਕ ਆਸਾਮੀ ਲਈ ਮੁੱਢਲੀ ਯੋਗਤਾ ਜਿਵੇਂ ਕਿ ਬੀ.ਈ./ਐਮ.ਐਸ.ਸੀ ਆਦਿ ਵਾਸਤੇ ਵੱਧ ਤੋਂ ਵੱਧ ਨੰਬਰ 50 ਹੋਣਗੇ ਅਤੇ ਉਹ ਮੁੱਢਲੀ ਯੋਗਤਾ ਦੀ ਡਿਗਰੀ ਵਿਚ ਪ੍ਰਾਪਤ ਕੀਤੇ ਕੁਲ % ਨੰਬਰਾਂ ਦੇ ਹਿਸਾਬ ਨਾਲ ਪ੍ਰਤੀਸ਼ਤ ਰੂਪ ਵਿਚ ਲਗਾਏ ਜਾਣਗੇ । ਉਦਾਹਰਣ ਵਜੋਂ ਜੇ ਕਿਸੇ ਉਮੀਦਵਾਰ ਨੇ ਆਪਣੀ ਮੁੱਢਲੀ ਯੋਗਤਾ ਵਿਚ 63% ਨੰਬਰ ਪ੍ਰਾਪਤ ਕੀਤੇ ਹਨ ਤਾਂ ਉਸ ਦੀ ਮੁੱਢਲੀ ਯੋਗਤਾ ਦੇ ਨੰਬਰਾਂ ਵਿਚੋਂ 31.5 ਨੰਬਰ ਦਿਤੇ ਜਾਣਗੇ ਅਤੇ ਜੇ ਕਿਸੇ ਨੇ ਮੁੱਢਲੀ ਯੋਗਤਾ ਵਿਚ 82% ਨੰਬਰ ਲਏ ਹਨ ਤਾਂ ਉਸ ਨੂੰ ਇੰਟਰਵਿਊ ਵਿਚ 41 ਨੰਬਰ ਦਿਤੇ ਜਾਣਗੇ । ਇਹ ਢੰਗ (2) (ੲ) ਅਤੇ (ੳ) ਵਾਸਤੇ ਵੀ ਅਪਣਾਇਆ ਜਾਵੇਗਾ ।

(4) ਉਚੇਰੀ ਯੋਗਤਾ ਵਾਸਤੇ ਨੰਬਰ

ਉਚੇਰੀ ਯੋਗਤਾ ਵਾਸਤੇ ਨੰਬਰ ਮੁੱਢਲੀ ਯੋਗਤਾ ਤੋਂ ਵੱਖ ਹੋਣਗੇ ਅਤੇ ਉਹ ਵੀ ਉਪਰੋਕਤ ਪੈਰਾ (3) ਅਨੁਸਾਰ ਦਿੱਤੇ ਜਾਣਗੇ ।

(5) **ਤਜਰਬੇ ਲਈ ਨਿਰਧਾਰਤ ਕੀਤੇ 10 ਨੰਬਰਾਂ ਦੀ ਵੰਢ**

ਤਜਰਬੇ ਲਈ ਨਿਰਧਾਰਤ ਕੀਤੇ 10 ਨੰਬਰਾਂ ਦੀ ਵੰਢ ਸਪਸ਼ਟ ਕੀਤਾ ਜਾਂਦਾ ਹੈ ਕਿ ਹਰ ਪੂਰੇ ਸਾਲ ਲਈ 2 ਨੰਬਰ ਹੋਣਗੇ ਅਤੇ ਜੇਕਰ ਤਜਰਬਾ 6 ਮਹੀਨੇ ਜਾਂ ਉਸਤੋਂ ਘੱਟ ਹੋਵੇਗਾ ਤਾਂ ਵਿਚਾਰਿਆ ਨਹੀਂ ਜਾਵੇਗਾ (to be ignored) ਪਰ ਜੇਕਰ ਤਜਰਬਾ 6 ਮਹੀਨੇ ਤੋਂ ਵੱਧ ਹੋਵੇ (ਭਾਵ ਇਕ ਹਫਤਾ ਹੀ ਵੱਧ ਹੋਵੇ) ਤਾਂ ਉਹ ਪੂਰਾ ਸਾਲ ਮਨਿਆ ਜਾਵੇਗਾ ।

(6) **ਐਕਸਟਰਾ ਕਿਊਰੀਕਲ ਐਕਟੀਵਿਟੀਜ਼ :**

ਐਕਸਟਰਾ ਕਿਊਰੀਕਲ ਐਕਟੀਵਿਟੀਜ਼ ਦੇ 5 ਨੰਬਰਾਂ ਦੀ ਵੰਢ ਹੇਠ ਅਨੁਸਾਰ ਹੋਵੇਗੀ :

- (ੳ) ਜੇਕਰ ਕੌਮੀ ਜਾਂ ਅੰਤਰ ਰਾਸ਼ਟਰੀ ਪੱਧਰ ਉੱਤੇ ਕਿਸੇ ਵੀ ਖੇਡ / ਐਨ.ਸੀ.ਸੀ. / ਹੋਰ ਐਕਟੀਵਿਟੀਜ਼ ਵਿਚ ਭਾਗ ਲਿਆ ਹੋਵੇ ਤਾਂ ਪੂਰੇ 5 ਨੰਬਰ ।
- (ਅ) ਜੇਕਰ ਜ਼ੋਨਲ ਪੱਧਰ ਉੱਤੇ ਭਾਗ ਲਿਆ ਹੋਵੇ ਜਾਂ ਇੰਟਰ ਸਟੇਟ ਜਾਂ ਇੰਟਰ ਯੂਨਿਵਰਸਿਟੀ ਪੱਧਰ ਉੱਤੇ ਭਾਗ ਲਿਆ ਹੋਵੇ ਤਾਂ 03 ਨੰਬਰ ਹੋਣਗੇ ।
- (ੲ) ਜੇਕਰ ਅੰਤਰ ਜਿਲਾ (ਇੰਟਰ ਡਿਸਟ੍ਰਿਕਟ) ਪੱਧਰ ਤੇ ਭਾਗ ਲਿਆ ਹੈ ਤਾਂ ਇਸ ਦਾ 1 ਨੰਬਰ ਹੋਵੇਗਾ ।
- (ਸ) ਸਹਾਇਕ ਪ੍ਰੋਫੈਸਰ / ਪ੍ਰੋਫੈਸਰ ਵਾਸਤੇ ਐਕਸਟਰਾ ਕਿਊਰੀਕਲ ਐਕਟੀਵਿਟੀਜ਼ ਦੇ ਪੰਜ ਨੰਬਰਾਂ ਦੀ ਵੰਢ ਵੱਖਰੇ ਅਤੇ ਹੇਠ ਲਿਖੇ ਢੰਗ ਨਾਲ ਹੋਵੇਗੀ :

ਜੇਕਰ ਕਿਸੇ ਅਧਿਕਾਰੀ ਦੀ ਨਿਗਰਾਨੀ ਹੇਠ ਕੋਈ ਟੀਮ ਕੌਮੀ ਪੱਧਰ ਤੱਕ ਹਿੱਸਾ ਲੈਂਦੀ ਹੈ ਤਾਂ ਉਸਨੂੰ 5 ਨੰਬਰ ਦਿੱਤੇ ਜਾਣਗੇ ਅਤੇ ਜੇਕਰ ਜ਼ੋਨਲ ਪੱਧਰ ਜਾਂ ਇੰਟਰਸਟੇਟ ਪੱਧਰ ਤੱਕ ਪੁੱਜਣ ਤੱਕ ਸਫਲ ਹੁੰਦੀ ਹੈ ਤਾਂ 03 ਨੰਬਰ ਦਿੱਤੇ ਜਾਣਗੇ। ਜੇਕਰ ਇੰਟਰ ਯੂਨਿਵਰਸਿਟੀ ਪੱਧਰ ਤੱਕ ਹਿੱਸਾ ਲੈਂਦੀ ਹੈ ਤਾਂ ਉਸਨੂੰ 01 ਨੰਬਰ ਦਿੱਤਾ ਜਾਵੇਗਾ ।

(7) **ਰਜ਼ਿਊਮ ਵਾਸਤੇ ਨੰਬਰ ਦੇਣ ਦਾ ਢੰਗ :**

ਇੰਟਰਵਿਊ ਦੇ ਨਾਲ ਨਾਲ 05 ਨੰਬਰ ਰਜ਼ਿਊਮ (Resume) ਲਿਖਣ ਵਾਸਤੇ ਰੱਖੇ ਗਏ ਹਨ । ਇਸ ਢੰਗ ਅਨੁਸਾਰ ਹਰੇਕ ਉਮੀਦਵਾਰ ਦਾ ਇੰਟਰਵਿਊ ਲੈਣ ਉਪਰੰਤ ਉਸਨੂੰ ਪੰਜ ਸੱਤ ਮਿੰਟ ਵਾਸਤੇ ਦੂਜੇ ਕਮਰੇ ਵਿਚ ਭੇਜ ਕੇ ਇਹ ਕਿਹਾ ਜਾਵੇਗਾ ਕਿ ਉਹ ਇੰਟਰਵਿਊ ਵਿਚ ਹੋਈ ਗੱਲਬਾਤ ਦਾ ਸਾਰ ਲਿਖੇ । ਉਮੀਦਵਾਰ ਲਿਖਤੀ ਸਾਰ ਵਾਪਸ ਇੰਟਰਵਿਊ ਕਮੇਟੀ ਕੋਲ ਦੇਵੇਗਾ ਅਤੇ ਇੱਕ ਮੈਂਬਰ ਉਸ ਸਾਰ ਨੂੰ ਬਾਕੀ ਦੇ ਮੈਂਬਰਾਂ ਨੂੰ ਪੜ ਕੇ ਸੁਣਾਵੇਗਾ । ਫਿਰ ਕਮੇਟੀ ਦੇ ਸਾਰੇ ਮੈਂਬਰ 05 ਨੰਬਰਾਂ ਵਿੱਚੋਂ ਦਿੱਤੇ ਜਾਣ ਵਾਲੇ ਨੰਬਰਾਂ ਦਾ ਫੈਸਲਾ ਕਰਕੇ ਉਸ ਸਾਰ ਪੱਤਰ ਉੱਤੇ ਇਹ ਨੰਬਰ ਦਰਜ ਕਰ ਦੇਣਗੇ । ਇਸ ਢੰਗ ਨਾਲ ਉਮੀਦਵਾਰ ਦੀ ਮਾਨਸਿਕ ਸਥਿਤੀ, ਅਲਰਟਨੈਸ ਅਤੇ ਆਪਣੀ ਗੱਲ ਕਹਿਣ ਦੀ ਜ਼ਾਂਚ ਬਾਰੇ ਅੰਦਾਜ਼ਾ ਲਗਾਇਆ ਜਾ ਸਕੇਗਾ ਅਤੇ ਇੰਟਰਵਿਊ ਦਾ ਰਿਕਾਰਡ ਵੀ ਬਣ ਜਾਵੇਗਾ ।

- (8) ਇਹ ਵੀ ਸਪਸ਼ਟ ਕੀਤਾ ਜਾਂਦਾ ਹੈ ਕਿ ਇਸ ਕਰਾਇਟੇਰੀਆ ਵਿਚ ਕਿਸੇ ਵੀ ਕਿਸਮ ਦੀ ਕੋਈ ਛੂਟ ਨਹੀਂ ਦਿੱਤੀ ਜਾ ਸਕਦੀ । ਕੇਵਲ ਸਰਕਾਰ ਦੇ ਪੱਧਰ ਉੱਤੇ ਹੀ ਇਸ ਵਿਚ ਸੋਧ / ਤਬਦੀਲੀ ਕੀਤੀ ਜਾ ਸਕੇਗੀ । ਜਾਰੀ ਹੋਣ ਦੀ ਮਿਤੀ ਤੋਂ ਇਹ ਹਦਾਇਤਾਂ ਤੁਰੰਤ ਲਾਗੂ ਹੋ ਗਈਆਂ ਸਮਝੀਆਂ ਜਾਣ । ਇਸ ਸਬੰਧੀ ਪਹਿਲਾਂ ਜਾਰੀ ਹੋਇਆਂ ਸਾਰੀਆਂ ਹਦਾਇਤਾਂ ਰੱਦ ਕੀਤੀਆਂ ਜਾਂਦੀਆਂ ਹਨ ।

ਮਿਤੀ ਚੰਡੀਗੜ੍ਹ
7 ਜੁਲਾਈ, 1998

ਸਹੀ
ਐਨ.ਐਸ. ਰਤਨ,
ਪ੍ਰਮੁੱਖ ਸਕੱਤਰ, ਪੰਜਾਬ ਸਰਕਾਰ,
ਤਕਨੀਕੀ ਸਿਖਿਆ ਅਤੇ ਉਦਯੋਗਿਕ ਸਿਖਲਾਈ ਵਿਭਾਗ।

ਨੰ: 2/53/98-2ਤਸਿ-2/4381-90 ਮਿਤੀ ਚੰਡੀਗੜ੍ਹ 7 ਜੁਲਾਈ, 1998

ਇਸ ਦਾ ਇੱਕ ਉਤਾਰਾ ਹੇਠ ਲਿਖਿਆਂ ਨੂੰ ਸੂਚਨਾਂ/ਯੋਗ ਕਾਰਵਾਈ ਹਿੱਤ ਭੇਜਿਆ ਜਾਂਦਾ ਹੈ :

- 1) ਡਾਇਰੈਕਟਰ ਤਕਨੀਕੀ ਸਿਖਿਆ ਅਤੇ ਉਦਯੋਗਿਕ ਸਿਖਲਾਈ ਵਿਭਾਗ, ਪੰਜਾਬ ਚੰਡੀਗੜ੍ਹ
- 2) ਵਾਈਸ ਚਾਂਸਲਰ, ਪੰਜਾਬ ਤਕਨੀਕੀ ਯੂਨੀਵਰਸਿਟੀ, ਜਲੰਧਰ ।
- 3) ਚੇਅਰਮੈਨ, ਪੰਜਾਬ ਸਟੇਟ ਬੋਰਡ ਆਫ ਤਕਨੀਕੀ ਸਿਖਿਆ ਅਤੇ ਉਦਯੋਗਿਕ ਸਿਖਲਾਈ, ਪਲਾਟ ਨੰ: 3, ਸੈਕਟਰ 36 ਏ, ਚੰਡੀਗੜ੍ਹ ।
- 4) ਡਾਇਰੈਕਟਰ ਅਪੈਕਸ ਉਦਮਿਅਤ ਅਤੇ ਵਪਾਰ ਵਿਕਾਸ ਸੰਸਥਾ, ਪੰਜਾਬ, ਕੋਠੀ ਨੰ: 439, ਸੈਕਟਰ 35 ਏ, ਚੰਡੀਗੜ੍ਹ ।
- 5) ਪ੍ਰਿੰਸੀਪਲ, ਗਿਆਨੀ ਜੈਲ ਸਿੰਘ ਕਾਲਜ ਆਫ ਇੰਜ: ਅਤੇ ਟੈਕਨਾਲੋਜੀ, ਬਠਿੰਡਾ ।
- 6) ਪ੍ਰਿੰਸੀਪਲ, ਸ਼ਹੀਦ ਭਗਤ ਸਿੰਘ ਕਾਲਜ ਆਫ ਇੰਜ: ਅਤੇ ਟੈਕਨਾਲੋਜੀ, ਫਿਰੋਜ਼ਪੁਰ ।
- 7) ਪ੍ਰਿੰਸੀਪਲ ਡਾ: ਬੀ.ਆਰ.ਅੰਬੇਦਕਰ ਰੀਜ਼ਨਲ ਕਾਲਜ ਆਫ ਇੰਜ: ਅਤੇ ਟੈਕਨਾਲੋਜੀ, ਜਲੰਧਰ ।
- 8) ਪ੍ਰਿੰਸੀਪਲ, ਬੇਅੰਤ ਕਾਲਜ ਆਫ ਇੰਜ: ਅਤੇ ਟੈਕਨਾਲੋਜੀ, ਗੁਰਦਾਸਪੁਰ ।
- 9) ਸਾਰੇ ਪ੍ਰਿੰਸੀਪਲ, ਸਰਕਾਰੀ ਬਹੁਤਕਨੀਕੀਆਂ ਪੰਜਾਬ ।
- 10) ਸਾਰੇ ਪ੍ਰਿੰਸੀਪਲ, ਉਦਯੋਗਿਕ ਸਿਖਲਾਈ ਸੰਸਥਾਵਾਂ, ਪੰਜਾਬ ।

ਜੀ.ਡੀ. ਜੁਨੇਜਾ,
ਸੁਪਰਡੈਂਟ

ਇਸ ਦਾ ਇੱਕ ਉਤਾਰਾ, ਪ੍ਰਮੁੱਖ ਸਕੱਤਰ ਪੰਜਾਬ ਸਰਕਾਰ, ਵਿੱਤ ਵਿਭਾਗ, ਸਕੱਤਰ ਪੰਜਾਬ ਸਰਕਾਰ, ਪ੍ਰੋਸੋਨਲ ਅਤੇ ਪ੍ਰਬੰਧਕੀ ਸੁਦਾਰ ਵਿਭਾਗ, ਅਤੇ ਪ੍ਰਮੁੱਖ ਸਕੱਤਰ, ਪੰਜਾਬ ਸਰਕਾਰ, ਭਲਾਈ ਵਿਭਾਗ, ਨੂੰ ਸੂਚਨਾਂ ਅਤੇ ਯੋਗ ਕਾਰਵਾਈ ਹਿੱਤ ਭੇਜਿਆ ਜਾਂਦਾ ਹੈ ।

ਸੁਪਰਡੈਂਟ

ਸੇਵਾ ਵਿਖੇ,

- 1) ਪ੍ਰਮੁੱਖ ਸਕੱਤਰ, ਪੰਜਾਬ ਸਰਕਾਰ, ਵਿੱਤ ਵਿਭਾਗ,
- 2) ਸਕੱਤਰ, ਪੰਜਾਬ ਸਰਕਾਰ, ਪ੍ਰੋਸੋਨਲ ਅਤੇ ਪ੍ਰਬੰਧਕੀ ਸੁਦਾਰ ਵਿਭਾਗ ।
- 3) ਪ੍ਰਮੁੱਖ ਸਕੱਤਰ, ਪੰਜਾਬ ਸਰਕਾਰ, ਭਲਾਈ ਵਿਭਾਗ, ।

ਅੰ:ਵਿ:ਪ:ਨੰ:2/53/98-2:ਤਸਿ-2/4391-93:ਮਿਤੀ ਚੰਡੀਗੜ੍ਹ 7 ਜੁਲਾਈ, 1998

ਨੰ:2/53/98-2:ਤਸਿ-2/4394-96:ਮਿਤੀ ਚੰਡੀਗੜ੍ਹ 7 ਜੁਲਾਈ, 1998

ਇਸ ਦਾ ਇੱਕ ਉਤਾਰਾ ਹੇਠ ਲਿਖਿਆਂ ਨੂੰ ਸੂਚਨਾਂ ਹਿੱਤ ਭੇਜਿਆ ਜਾਂਦਾ ਹੈ :

1. ਨਿਜੀ ਸਕੱਤਰ / ਤਕਨੀਕੀ ਸਿਖਿਆ ਮੰਤਰੀ, ਪੰਜਾਬ ।
2. ਨਿਜੀ ਸਕੱਤਰ / ਪ੍ਰਮੁੱਖ ਸਕੱਤਰ, ਤਕਨੀਕੀ ਸਿਖਿਆ ਅਤੇ ਉਦਯੋਗਿਕ ਸਿਖਲਾਈ ਵਿਭਾਗ, ਪੰਜਾਬ ।
3. ਨਿਜੀ ਸਹਾਇਕ / ਵਿਸ਼ੇਸ ਸਕੱਤਰ, ਤਕਨੀਕੀ ਸਿਖਿਆ ਅਤੇ ਉਦਯੋਗਿਕ ਸਿਖਲਾਈ ਵਿਭਾਗ, ਪੰਜਾਬ ।

ਸੁਪਰਡੈਂਟ

GOVERNMENT OF PUNJAB

Department of Legal and Legislative Affairs

The Punjab State Board of Technical
Education and Industrial Training
Act, 1992

(PUNJAB ACT NO. 2 OF 1993)



Punjab Act 2 of 1993

**THE PUNJAB STATE BOARD OF TECHNICAL EDUCATION
AND INDUSTRIAL TRAINING ACT, 1992**

(Punjab Act No. 2 of 1993)

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**THE PUNJAB STATE BOARD OF TECHNICAL
EDUCATION AND INDUSTRIAL TRAINING ACT, 1992.**

(Punjab Act No. 2 of 1993)

[Received the assent of the Governor of Punjab on the 8th January, 1993, and was first published for general information in the Punjab Government Gazette (Extraordinary), Legislative Supplement, dated the 19th January, 1993.]

An Act to provide for the establishment of a State Board of Technical Education and Industrial Training for promotion and co-ordination of technical education and industrial training in polytechnics and industrial training institutes in the State of Punjab and for subjects connected therewith.

to be enacted by the legislature of the State of Punjab in the Forty-third year of the Republic of India, as follows :-

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1. (1) This Act may be called the Punjab State Board of Technical Education and Industrial Training Act, 1992.
- (2) It shall extend to the whole of the State of Punjab.
- (3) It shall come into force on such date² as the State Government may, by notification in the Official Gazette appoint.

2. In this Act, unless the context otherwise requires, --
 - (a) "affiliated institution" means an institution affiliated to the Board respect of any course or courses of study in accordance with the provisions of this Act or the rules or the regulations made thereunder.

1. For Statement of objects and Reasons, see the Punjab Government Gazette (Extraordinary), dated the 16th December, 1992, page 2225
2. It has come into force on the first day of February 1993 vide Government of Punjab, Department of Technical Education and Industrial Training, Notification No. SO 13/PA. 293/5 1/93, dated the 26th January, 1993.

- (b) "All India Council for Technical Education" means the All India Council for Technical Education as set up by the Government of India;
- (c) "Board" means the Punjab State Board of Technical Education and Industrial Training established under section 3;
- (d) "Chairman" means the Chairman of Board;
- (e) "Certificate" means a certificate awarded by the Board in respect of any course or courses of study in accordance with the provisions of this Act or the rules or the regulations made thereunder;
- (f) "Committee" means a committee constituted by the Board under section 15;
- (g) "diploma" means a diploma awarded to a person for successfully completing, in an affiliated institution such courses of study as may from time to time be specified by regulations;
- (h) "Government" means the Government of the State of Punjab, in the Department of Technical Education and Industrial Training;
- (i) "industrial training" means a training imparted to students in an institution of industrial training;
- (j) "institution" means an institution imparting technical education or industrial training or both;
- (k) "member" means a member of the Board and includes the Chairman and Secretary thereof;
- (l) "prescribed" means prescribed by rules made under this Act;
- (m) "regulation" means a regulation made by the Board under this Act;
- (n) "rule" means a rule made by the Government under this Act;
- (o) "Secretary" means Secretary of the Board;
- (p) "section" means a section of this Act;
- (q) "State" means the State of Punjab
- (r) "technical education" means programs of education,

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research and training in engineering, technology, architecture, town-planning management, pharmacy and applied arts and crafts and such other programs or areas, as the Government may, by notification in the Official Gazette, declare from time to time.

3. (1) The Government may, by notification in the Official Gazette, establish a Board of Technical Education and Industrial Training with effect from such date and under such means as may be specified in the notification.
- (2) The Board shall be a body corporate with perpetual succession and a common seal and shall have power to acquire, hold and dispose of property and to enter into contracts and may, by the said name sue or be sued.
4. On the establishment of the Board under section 3, the Punjab State Board of Technical Education (hereinafter referred to as the Dissolved Board) as existing on or before the commencement of this Act, shall stand dissolved;
- (a) any property whether movable or immovable, belonging to the Dissolved Board, shall vest in the Board;
- (b) all the rights and liabilities of the Dissolved Board shall be deemed to be the rights and liabilities of the Board;
- (c) all persons employed in the Dissolved Board immediately before the date of establishment of the Board, shall be deemed to be employed by the Board and shall hold office under the Board on the same terms and conditions as were applicable to them under the Dissolved Board; and
- (d) every institution affiliated to the Dissolved Board immediately before the date of establishment of the Board, shall be deemed to be affiliated to the Board, subject to the provisions of this Act.
5. (1) The Board shall consist of the Chairman and following Constitution of members, namely :-

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Constitution of the Board

I. EX-OFFICIO MEMBERS :

- (i) Secretary to Government, Punjab, Department of Technical Education and Industrial Training;
- (ii) Secretary to Government, Punjab, Department of Finance;
- (iii) Secretary to Government, Punjab, Department of Planning;
- (iv) One representative of All India Council for Technical Education
- (v) One representative of Government of India in the Ministry of Human Resource Development, dealing with subject of technical education;
- (vi) One representative of Government of India in the Ministry of Labour, dealing with the subject of craftsmen training;
- (vii) Director of Industries, Punjab;
- (viii) Principal, Technical Teachers Training Institute, Chandigarh; and
- (ix) Director, Technical Education and Industrial Training, Punjab

II. NOMINATED MEMBERS

- (A) Two members of the Punjab Legislative Assembly to be nominated by the Speaker, Punjab Legislative Assembly.
- (B) The Government shall nominate the following members, namely :-
 - (i) One Chief Engineer of the Department of Public Works, Punjab.
 - (ii) two industrialists of repute ;
 - (iii) one Principal from amongst the Principals of the Engineering Colleges in the State;
 - (iv) one Principal from amongst the Principals of the Government Polytechnics in the State;
 - (v) one Principal from amongst the Principals of private polytechnics in the State ;

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- (vi) one Principal from amongst the Principals (Class I) of Industrial Training Institutes in the State ;
- (vii) one Vice-Chancellor, or his representative not below the rank of a Professor, of a university in the state, and
- (viii) one eminent educationist or technologist or scientist.

III. CO-OPTED MEMBER

The Board shall co-opt a person as its member having sufficient and adequate knowledge of technical education and industrial training.

IV. MEMBER-SECRETARY

- (1) The Secretary to the Board shall be its Member-Secretary.
- (2) The Ex-officio members specified in items (i), (ii) and (iii) of category I of sub-section (1), instead of attending meeting of the Board by themselves, may depute an officer subordinate to them, not below the rank of a Deputy Secretary and the officer so deputed shall be entitled to take part in the proceedings of a particular meeting for which they are deputed and shall also be entitled to vote at such meeting.

6. The Board shall have its headquarters at such place as may be notified by the Government in the Official Gazette.

Headquarters of the Board

7. (1) The term of office of members other than the Ex-officio members, shall be three years.

Term of office of the members

(2) If a member of the State Legislative Assembly nominated to the Board by the Speaker ceases for any reason whatsoever, to be a member of the Legislative Assembly, he shall also cease to be a member of the Board.

(3) Notwithstanding anything contained in this section, a member whose term of three years has expired, shall, unless Government otherwise directs, continue to hold office till his successor is nominated.

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Resignation by B. a member

- (1) Any member, other than the co-opted and the Ex-officio members, may, resign his office at any time by tendering his resignation in writing to the Government, and such member shall be deemed to have vacated his office on the acceptance of resignation by the Government.
- (2) The co-opted member may resign his office at any time by tendering his resignation in writing to the Board and such member shall be deemed to have vacated his office on the acceptance of the resignation by the Board.

Removal of a member

The Government in the case of a member other than the Chairman and the Ex-officio member, and the Board in the case of a co-opted member may, by an order, in writing, by recording reasons therefore remove any member from office on the grounds that he,

- (i) has abused his position ; or
 - (ii) has been convicted by a court of law for an offence involving moral turpitude or has otherwise become insane or of unsound mind; or
 - (iii) is guilty of misconduct which in the opinion of the Government or the Board, as the case may be, renders him unfit to continue as member ; or
 - (iv) has continuously absented himself from three consecutive meetings of the Board without the permission of the Board;
- Provided that before issuing an order the Government or the Board, as the case may be, shall give such member a reasonable opportunity of being heard.

Casual vacancy

10 A casual vacancy occurring due to death, resignation or removal of a member, shall be filled by nomination or co-option, as the case may be, and the person so nominated or co-opted to fill such vacancy, shall hold office for the remaining term.

Re-nomination or re-co-option of a member

11. Subject to the provisions of this Act, every member except the one, who is removed under section 9, shall be eligible

for re-nomination or re-co-option, as the case maybe,

12. No business shall be transacted at a meeting of the Board unless at least one-third of the total members are present,

Quorum

13. No member shall take part in the discussion of, or exercise his vote on, any matter in which he has any personal or pecuniary interest

Member debarred from taking part in discussion.

14. (1) The Board shall meet at such time and place and shall observe such procedure in transacting the business at its meeting, as may be prescribed.

Meeting of the Board

(2) The Chairman, and in his absence, the Secretary to Government, Punjab, Department of Technical Education and Industrial Training, shall preside over the meeting of the Board. In the case of absence of both, any member chosen by the members, present in the meeting, shall preside over the meeting.

(3) All the matters in a meeting shall be decided by majority; of votes of the members present and in the case of equality of votes, the person presiding over such meeting, shall have a casting vote.

(4) The Board will ordinarily meet once in a quarter, but shall hold at least two meetings in a year.

(5) The Board shall, in addition to the meetings referred to in sub-section (4), hold a meeting to be known as annual meeting to consider its annual report audited annual accounts and balance sheet on or before the 30th of September of the following year.

15. (1) Every decision of the Board shall be taken by passing a resolution and shall be authenticated by the signatures of the Chairman or in his absence by such other member as may be authorized by the Board in this behalf.

Authentication of decisions and other instruments.

(2) Every instrument on behalf of the Board shall be authenticated by the signature of the Secretary. Provided that in the absence of Secretary, or when it is considered necessary under the circumstances of a

- case, the Board may by an order in writing and by recording reasons therefor, authorise any member or officer of the Board to authenticate any instrument.
- Acts and proceedings of the Board shall be invalid merely by reason of,
16. No act or proceeding of the Board shall be invalid merely by reason of,
- any vacancy or defect in the constitution thereof; or
 - any defect in the nomination or co-optation of a member; or
 - any procedural irregularity not affecting the merits of a case.
- Functions and duties of the Board.
17. Subject to the provisions of this Act, the functions and duties of the Board shall be to,
- affiliate an institution whether situated within or outside the State;
 - inspect or cause to be inspected any institution seeking affiliation;
 - specify course of study and instruction leading to the examination conducted by it;
 - fix standards for buildings and equipment for affiliated institutions;
 - specify conditions including educational qualifications for admission of students to affiliated institutions;
 - specify conditions, including examination fees for admission to examination conducted by it;
 - conduct Annual and Semester examinations for assessing the performance of students belonging to the affiliated institutions and for awarding of diplomas and certificates.
 - publish results of examinations conducted by it;
 - grant certificates or diplomas, as the case may be, to students who have satisfactorily completed courses of study in any affiliated institution and have passed the examination conducted for the purpose;
 - authorise any affiliated institution or other authority to conduct examinations in respect of any specified
- course and to specify the manner for holding such examination and standard to be maintained by such institution,
- specify educational qualifications and other standards for the members of staff of the affiliated institutions;
 - coordinate and maintain standards of technical education and to effect re-orientation of such education on the specified lines so as to serve the needs of commerce and industry and promote co-operation amongst the institutions and industrial and commercial establishment;
 - co-operate with the All India Council for Technical Education and its Regional Committees and other bodies in such manner and for such purposes, as may be necessary to carry out the purposes of this Act;
 - advise the Government on all matters relating to Technical education and Industrial Training;
 - do all other such acts and deeds as may be necessary for proper discharge of functions under this Act or the rules or the regulations made thereunder; and
 - carry out such duties as may be imposed on it under this Act or the rules or the regulations made thereunder.
18. (1) The Board shall subject to the provisions of this Act and the rules made thereunder, have all such powers as may be necessary for the discharge of its functions and the performance of its duties under this Act or the rules or the regulations made thereunder.
- (2) Subject to the provisions of sub-section (1), the Board shall have the power to,
- cancel an examination or withhold result of an examination of a candidate or disallow him from appearing in any examination who is found to be guilty of,
 - Using unfair means in the examination; or
 - making any incorrect statement or suppressing material information or fact in the application form for admission to the

(vi) withdraw affiliation of an institution which is unable to adhere to or make a provision for standards of staff, instructions, equipment or buildings as laid down by the Board or on its failure to observe the conditions of affiliation to the satisfaction of the Board ;

Provided that affiliation of an institution shall not be withdrawn without giving it a reasonable opportunity of being heard and without passing an order in writing by recording reasons therefor ;

(vii) lay down norms and standards for course, curricula, physical and instructional facilities, staff, equipment, admissions, assessment and examinations ;

(viii) call reports from Heads of the affiliated institutions in respect of any act done in contravention of the rules, regulations, decisions, instructions or directions of the Board in such manner, as may be specified ;

(ix) inspect or cause to be inspected an affiliated institution for the purpose of ensuring due observance of the specified courses of study and to ensure that the facilities for instructions are duly provided and availed of ;

(x) institute and grant fellowships and scholarships and award, prizes and certificates of distinction,

(xi) create technical, professional, administrative, ministerial and other posts required for the performance of its duties and responsibilities and to appoint persons to such posts ;

(xii) borrow money for carrying out the purposes of this Act with the prior approval of the Government,

(xiii) recommend to the Government introduction of new courses and development of appropriate curricula in connection therewith ;

(xiv) provide guidelines for granting academic

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institution or to the examination; or fraud or impersonation at the examination ;

or

d) securing admission to the examination in contravention of the rules or regulations governing admissions to such examination ;

or

e) any act of gross indiscipline in the examination ;

Provided that the candidate against whom an action under this section is proposed to be taken shall be given a reasonable opportunity of being heard before passing final order in this behalf,

(ii) deduct marks at any examination of any candidate found by it to be guilty of an act of indiscipline during the examination.

(iii) cancel the result of a examination for any bona fide error of the Board in the declaration of the result of the examination,

Provided that the result of an examination shall not be cancelled on the ground of a bona fide error of the Board, after the expiry of a period of ninety days from the date of declaration of the result of the examination ;

(iv) specify fees for the examination conducted by it and provide for the manner of their realization,

(v) refuse to affiliate an institution which,

(a) does not fulfil or is unable to fulfil the standards laid down by the Board for staff, instructions, equipment and buildings; or

(b) does not abide by the conditions for affiliation laid down by the Board

Provided that the affiliation to an institution shall not be refused without giving it a reasonable opportunity of being heard and without passing an order in writing and after recording reasons therefor.

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autonomy to institutions of Technical Education and grant academic autonomy to such institutions, as it may consider necessary ;

(xv) specify norms and guidelines for charging tuition and other fees in order to prevent commercialisation of technical education and industrial training.

(xvi) refer any question arising in the courses of exercise of its powers or in the discharge of its duties and functions under this Act, to any appropriate Committee constituted under section 19 and consider the committee's recommendations or suggestions thereon.

(xvii) delegate by notification such of its powers subject to such conditions, as it may consider necessary to any affiliated institution or other authority constituted under the Act or the rules or the regulations made thereunder.

Constitution of Committees of the Board.

(1) The Board may for the purpose of carrying out the provisions of this Act and the rules and regulations made thereunder, set up such Committees, as may be prescribed.

Provided that the Board shall set up the following Committees, namely :

- (i) Academic Committee;
- (ii) Affiliation and Accreditation Committee;
- (iii) Examination Committee; and
- (iv) Finance Committee.

(2) The Committees shall consist of such members and of such other persons, as the Board may consider necessary or as may be prescribed.

(3) The term of the Committees and its members shall be such as may be prescribed.

(4) Every Committee shall submit its report to the Board for such decisions thereon, as it may consider necessary.

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20. Subject to the other provisions of this Act, there shall be the following officers of the Board, namely :

- (1) the Chairman;
- (2) the Secretary to the Board; and
- (3) any other officer or officers, as may be notified by the Government to be the officer or officers of the Board from time to time.

21. (1) The Government shall by notification in the Official Gazette appoint a person to be the Chairman from amongst the following, namely :

- (i) a serving or retired Vice-Chancellor of a university; or
- (ii) a serving or retired member of the Indian Administrative Service who is or has been a Financial Commissioner; or
- (iii) an eminent educationalist having an experience as Professor or its equivalent post in a recognised university or Degree College for a minimum period of ten years; or
- (iv) an eminent scientist or technologist having an experience of teaching in the rank of a professor or its equivalent post in an Institution of Technical Education and Training for a minimum period of ten years; or
- (v) a person, who is or has been a Cabinet Minister or a Minister of State in the Punjab Government for a minimum period of two years inserted by Amendment Act, 2003 (Punjab Act No. 23 of 2003).

(2) No person shall be appointed as Chairman if he has attained the age of sixty-two years.

(3) Subject to the provisions of sub-section (2), the term of the office of the Chairman shall be three years and he shall be eligible for re-appointment.

(4) The Chairman shall be entitled to such salaries and allowances and shall be governed by such conditions as may be prescribed.

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- (5) The Chairman may be removed from the office by the Government, if he:
 - (a) wilfully refuses to carry out the provisions of this Act; or
 - (b) abuses the powers vested in him; or
 - (c) is adjudged an insolvent; or
 - (d) is convicted by a court of law for an offence involving moral turpitude; or
 - (e) if it appears to the Government that his continuation in office is detrimental to public interest.

Provided that no order under this sub-section shall be passed without giving him a reasonable opportunity of being heard and after recording reasons therefor.

- Powers and duties of Chairman**
- 22. (1) Subject to the superintendence, control and direction of the Board, the Chairman shall have powers to,
 - (i) do all acts required for implementing the decisions of the Board and shall exercise such powers and perform such other duties, in relation thereto, as may be prescribed;
 - (ii) make such orders, as he may consider necessary on the recommendation of the Committees constituted under section 19 on any matter falling within the jurisdiction of the Board;

Provided that where such orders are inconsistent with the recommendations of the Committee or Committees, as the case may be, the same shall be placed before the Board within a period of thirty days from the date such orders are passed for its ratification.

- (2) If the Chairman is satisfied that action is, required to be taken on any matter which is within the jurisdiction of the Board, then he may, by an order in writing, take such action, as he may consider necessary keeping in view the facts and circumstances of each case.

Provided that such order shall be placed before the Board for ratification in its next meeting.

- (3) The Chairman shall convene and preside over the meeting of the Board at which he is present.
23. The Government shall appoint a person to be the Secretary to assist the Board in carrying out the purposes of this Act.
24. (1) The Secretary shall, subject to the superintendence, control and direction of the Chairman, be the Chief Executive Officer of the Board.
 (2) The Secretary shall be responsible for preparation of the estimate of accounts and annual statement of Receipt and Expenditure and balance sheet of the Board.
 (3) The Secretary shall be responsible for ensuring that all moneys of the Board are spent for the purposes for which these are meant.
 (4) The Secretary shall be responsible for maintaining the record of the Board including the proceedings of its meetings.
 (5) The Secretary shall be entitled to be present and to speak at the meeting of the Board, but he shall not have the right to vote.
 (6) The Secretary shall exercise all such other powers, as may either be conferred on him under the rules or the regulations made under this Act or delegated to him by the Board.
25. The Board may appoint such employees, as it may consider necessary for carrying out the provisions of this Act, on such terms and conditions of services, as may be prescribed.
26. (1) There shall be a fund of the Board to be known as the Technical Education Development Fund (hereinafter referred to as the Fund).
 (2) all receipts of the Board shall be credited into the fund.

(3) All expenditure incurred by the Board shall be defrayed out of this Fund, which shall be operated in such manner as may be prescribed.

(4) All moneys lying in the credit of the Fund, shall be kept in any Scheduled Bank as defined in the Reserve Bank of India Act, 1934 (Act 2 of 1934) or the same may also be invested in securities of Central Government, State Government or a Public Sector Undertaking.

(5) The Fund shall be utilized for payment of charges and expenses authorised by or under this Act or for carrying out the purposes of this Act.

Preparation 27. The accounts of the Board shall be got prepared by the Secretary and audited annually by such an agency on payment of such amount, as may be specified by the Government.

Preparation and submission of annual report.

(1) The annual report of the Board shall be prepared by the Secretary and shall be submitted for the Board within such time, as may be prescribed.

(2) The Board shall consider the annual report in its annual meeting for approval thereof.

(3) The Board shall submit its approved annual report along with audited annual accounts and balance sheet to the Government within a period of thirty days of the meeting.

(4) The Government shall, soon after the submission of the annual report along with audited annual accounts and balance sheet of the Board under sub-section (3) cause the same to be laid before the State Legislative Assembly.

Provided that when the report and accounts are to be laid in the Budget Session, these shall be laid before the House or the first sitting of the Session.

Provided further that the said report shall be laid before the State Legislative Assembly before the close of the

financial year following the year to which the report relates.

29. (1) The Government shall have the power to make a reference to the Board with regard to any matter of policy or in respect of any act done by the Board in contravention of the provisions of this Act or the rules or the regulations made thereunder.

(2) The Board shall report to the Government about the action, if any, as it proposes to take or has taken upon the reference made under sub-section (1) and shall furnish an explanation, if it fails to take action.

(3) If the Board fails within a reasonable time to take action on such reference to the satisfaction of the Government, it may after considering explanation submitted by the Board, issue such directions consistent with this Act, as the Government may consider necessary and the Board shall comply with such directions.

(4) The Government may, at any time, arrange for an inspection or inquiry into the affairs of the Board by such authority or person, as it may specify, to satisfy about the proper and effective functioning of the Board and also upon any matter connected with the administration and finances of the Board.

(5) The Board may authorise any person to represent it at the inspection or inquiry referred to in sub-section (4).

(6) On receipt of the report of inspection or inquiry referred in sub-section (4), the Government may examine the same and give such directions, as it may consider necessary to the Board.

(7) The Chairman shall within a period of thirty days from the date of the receipt of the directions given under sub-section (6), send an intimation to the Government about the action taken by the Board in pursuance of the said directions.

(8) On the expiry of the period specified in sub-section (7) the Government may after considering the

intimation, if any, received from the Chairman, issue such directions to the Board, as it may consider necessary and the Board shall comply with such directions.

30. Communication of resolution to the Government.

Every resolution of the Board shall be communicated to the Government within a period of thirty days from the date of passing such resolution.

31. Powers of the Government to suspend or cancel resolution of the Board.

If in the opinion of the Government a resolution of the Board is not in public interest or is not in conformity with the provisions of this Act or the rules or the regulations made thereunder, it may by an order in writing, suspend the execution of such resolution.

Provided that the resolution, the execution of which is suspended by the Government, shall not be cancelled without giving a reasonable opportunity to the Board to explain its position.

Power of the Government to give directions.

The Government may issue to the Board such directions, as in its opinion are necessary or expedient for carrying out the purposes of this Act or rules or regulations made thereunder and the Board shall comply with all such directions.

Appeal.

33.

An institution aggrieved by an order of the Board to refuse or withdraw affiliation, may prefer an appeal within a period of thirty days from the date of communication of such order to such authority, as may be specified by the Government in this behalf.

Certain persons to be public servants.

34.

(1) Every member, officer and employee of the Board shall be deemed to be a public servant within the meaning of section 21 of servants within the meaning of section 21 of the Indian Penal Code, 1860.

(2)

Every person entrusted with the duties of supervision or doing investigation work at any centre where examination is conducted by the Board, shall during the period of such examination as well as for a period

of one month prior to the date of commencement of and two months after the closing of such examination, be deemed to be a public servant within the meaning of section 21 of the Indian Penal Code 1860 (Act 45 of 1860)

35. No suit or other legal proceedings shall lie against the Board or its authorities, or any employee or officer of the Board for anything which is done or intended to be done in good faith, under this Act or the rules or the regulations made thereunder.

36. (1) No suit shall be instituted in a court of law against the Board or authority or any member or an officer or an employee hereof for anything done or purported to be done under this Act until a prior notice of two months in writing has been given to the Board, authority, member, officer or employee, as the case may be.

(2) No such suit shall be instituted in a court unless it is instituted within six months from the date of accrual of cause of action.

37. Notwithstanding anything contained in this Act, with a view to remove any difficulty in giving effect to the provisions of this Act, the Government may, at any time, after the commencement of this Act, regulate by an order in writing, any matter which is to be prescribed or specified by a regulation under this Act, as the case may be.

38. (1) The Government may, by notification in the Official Gazette, make rules to carry out the purposes of this Act.

(2) Without prejudice to the generality of the foregoing power, such rules may provide for all or any of the following matters, namely :-

- (a) the salary and allowances payable to the Chairman and other members,
- (b) the term, composition and number of members of the Committees referred to in section 19 and

the manner of their selection; and
(c) any other matter in relation to which a rule is required to be or may be made.

(3) Every rule made under this section shall be laid as soon as may be, after it is made, before the House of the State Legislature, while it is in session for a total period of ten days, which may be comprised in one session or in two or more successive sessions, and if, before the expiry of the session in which it is so laid or the successive sessions aforesaid, the House agrees in making any modification in the rule or the House agrees, that the rule should not be made, the rule shall thereafter have effect only in such modified form or be of no effect, as the case may be; so, however, that any such modification or annulment shall be without prejudice to the validity of anything previously done or omitted to be done under that rule.

power to make 39. (1) The Board may, with the prior approval of the Government, make regulations consistent with this Act and the rules framed thereunder.

(2) Without prejudice to the generality of the foregoing power, such regulations may provide for:

- (a) the admission of students to affiliated institutions;
- (b) the courses of study and training to be provided by the affiliated institutions;
- (c) the award of diplomas, certificates and other academic distinctions and the requirements which students should fulfil for obtaining the same;
- (d) the fees to be charged for admission to the examination;
- (e) the conditions for the award of fellowships, scholarships, student-ships and academic distinctions;
- (f) the conduct of examination including the terms of office, manner of appointment and duties of examining bodies, examiners and moderators;
- (g) the remuneration to be paid to the paper setters.

examiners, moderators, supervisors, invigilators and tabulators, who assist in the conduct of the examination;

- (h) the manner of affiliation of an institution;
- (i) the manner of recognition of the courses of study, the type of training and examinations to be conducted by an institution for the purposes of eligibility for the diplomas, certificates and other academic distinctions;
- (j) the collaboration with a recognised university with a view to effecting co-ordination and avoiding conflict;
- (k) the procedure to be followed at the meetings of the committees;
- (l) the number of members required to constitute a quorum at the meetings of the committees;
- (m) the manner in which decision shall be taken at any of the meetings of the committees;
- (n) the period of notice to be given to the members of a committee regarding the dates fixed for meetings and the agenda for the same;
- (o) the means of keeping records of the proceedings of the meetings of the committees;
- (p) any other matter concerning the conduct of proceedings of the meetings of the committees and matters connected therewith;
- (q) any other matter which may be connected with or incidental to any of the matters aforesaid; and
- (r) any matter which is required to be laid down in the regulations in accordance with the provisions of this Act.

40. Save as otherwise provided in this Act, any rule or regulation with regard to affiliation, admission, migration, curricula, staff, examination or any other matter, as applicable before the commencement of this Act, shall remain applicable as such, till rules or regulations are framed under this Act.

PART I

DEPARTMENT OF LEGAL AND LEGISLATIVE AFFAIRS, PUNJAB

Notification

The 2nd December, 2011

No. 47-Leg.2011.—The following Act of the Legislature of the State of Punjab received the assent of the Governor of Punjab on the 21st November, 2011, is hereby published for general information :

THE PUNJAB STATE BOARD OF TECHNICAL EDUCATION AND INDUSTRIAL TRAINING (AMENDMENT) BILL, 2011

(Punjab Act No. 34 of 2011)

AS

ACT

Enables to amend the Punjab State Board of Technical Education and Industrial Training Act, 1992.

It is enacted by the Legislature of the State of Punjab in the Sixty-seventh Year of the Republic of India as follows :

1. (1) This Act may be called the Punjab State Board of Technical Education and Industrial Training (Amendment) Act, 2011.

(2) It shall come into force on and with effect from the date of publication in the Official Gazette.

2. In the Punjab State Board of Technical Education and Industrial Training Act, 1992 (hereinafter referred to as the principal Act), in section 5, —

- (a) in clause (a), for the words "the Chairman and Secretary" the words and sign "the Chairman, Vice-Chairman and Secretary" shall be substituted ;
- (b) in clause (b), for the sign ":", appearing at the end, the sign and word ":", and "shall be substituted ;
- (c) after clause (b), the following clause shall be added, namely :—

"(d) "Vice-Chairman" means the Vice-Chairman of the Board ;

3. In the principal Act, in section 5, in sub-section (2),
for the words "The Board shall consist of the Chairman and
four members", the words and sign "The Board shall
consist of the Chairman, the Vice-Chairman and the following
members" shall be substituted;

(b) under the heading "II. NOMINATED MEMBERS", a
form (B),

(c) in item (c)(i), the word "and" appearing at the end
shall be omitted;

(d) for item (c)(ii), the following items shall be substituted,
namely:

(i) two eminent scientists or technologists or scientists
out of which one shall represent the Private
Enterprises in the State;

(ii) one member of the Confederation of Indian Industries;

(iii) one member of the Punjab, Haryana, Delhi, Gujarat
of Commerce and Industries;

(iv) one member of the National Association of Software
and Services Companies; and

(v) three members of such industries associations of the
State of Punjab;

4. In the principal Act, in section 14, in sub-section (2), for the words
and sign "The Chairman, and in his absence, the Secretary to Government,
Punjab, Department of Technical Education and Industrial Training", the words
and sign "The Chairman, and in his absence, the Vice-Chairman and in his
absence, the Secretary to Government, Punjab, Department of Technical
Education and Industrial Training" shall be substituted.

5. In the principal Act, in section 13, in sub-section (2) for the words
"The Chairman or in his absence by such other member", the words "The
Chairman or in his absence by Vice-Chairman or in his absence by such other
member" shall be substituted.

6. In the principal Act, also section 23, the following section shall be
inserted, namely:

22-A. The Vice-Chairman shall be nominated by the Government
and if he is absent or is unable to perform his duties and is
mentioned in Part-I of sub-section (2) of section 13.

7. In the principal Act, in section 18, in sub-section (2), in clause (a)
for the words "The Chairman and other members", the words and sign "The
Chairman, Vice-Chairman and other members" shall be substituted.

8. (1) The Punjab State Board of Technical Education and Industrial
Training (Amendment) Ordinance, 2011 (Punjab Ordinance No. 11 of 2011),
is hereby repealed.

(2) Notwithstanding such repeal, anything done or any action taken
under the principal Act, as amended by the Ordinance referred to in sub-
section (1), shall be deemed to have been done or taken under the principal
Act, as amended by this Act.

GOBINDER SINGH,

Secretary to Government of Punjab,
Department of Legal and Legislative Affairs.

Amendment of
section 13 of
Punjab Act 2 of
1953.

Amendment of
section 14 of
Punjab Act 2 of
1953.

Amendment of
section 13 of
Punjab Act 2 of
1953.

Section of new
section 22-A in
Punjab Act 2 of
1953.