

GOVERNMENT OF PUNJAB
DEPARTMENT OF TECHNICAL EDUCATION AND INDUSTRIAL TRAINING
(TECHNICAL EDUCATION BRANCH - II)

NOTIFICATION

No. TECH-TE-208/2/2024-4TE2/105

Dated: 23/4/24

1.0 The Governor of Punjab is pleased to appoint the I.K. Gujral Punjab Technical University, Kapurthala as the authority competent to conduct the centralized counselling for admission to **Master in Business Administration (MBA)** course on the basis of inter-se-merit of qualifying examination for the Academic Session 2024-25. The admission shall be made in the colleges affiliated to Universities and Campuses of the Universities mentioned below:-

1. I. K. Gujral Punjab Technical University, Kapurthala
2. Maharaja Ranjit Singh Punjab Technical University, Bathinda

Note: The name of colleges, branches in each college and the number of seats will be as given in the letter of approval issued by AICTE/Concerned University (in case of University Campuses / Constituent Campuses only) for the year 2024-25.

As per All Indian Council for Technical Education, New Delhi letter No. AICTE/Adv-1/AB/2016/86 dated 08.12.2016 and letter dated 07-07-2020:-

- In no eventually, a Technical Institution without prior approval of the AICTE, and affiliating University shall be allowed to participate in the counselling and admission process and to admit students. Affiliating University shall not enroll students admitted in such Technical Institutions, which do not have requisite approval of the AICTE.
- University shall not grant affiliation to a Technical Institution approved by AICTE after the last date as issued by AICTE in the Calendar Year in which the academic session is to commence.
- Affiliating University shall not permit any Technical Institution to admit students without requisite prior approval of the AICTE.
- University/Institution shall not permit admissions of students to Technical Program which are not approved by the AICTE.

2.0 The Governor of Punjab is also pleased to further issue the following criteria for making the admissions to MBA courses: -

A. ELIGIBILITY CRITERIA (EDUCATIONAL QUALIFICATIONS & RESIDENT STATUS) FOR ADMISSION TO MBA COURSE:

- (i) All those candidates who have passed bachelors degree of minimum 3 years duration with atleast 50% marks (45% marks in case of candidates belonging to reserved category) in the qualifying examination from the University recognized by the University Grants Commission (UGC) shall be eligible to apply for admission to MBA course.
- (ii) 85% seats will be reserved for the candidates from within the Punjab state and 15% will be open to candidates from outside the Punjab State.
- (iii) Admissions to the MBA courses, both for 85% seats for resident of Punjab and 15% seats for outsiders shall be made on the basis inter se merit in qualifying examination.

B. GENERAL ELIGIBILITY CRITERIA FOR ADMISSION TO MBA COURSE:

- (i) Apart from the basic educational qualifications prescribed above, the general eligibility criteria shall be as contained in Punjab Government, Department of Technical Education & Industrial Training, Punjab Memo No. 35/44/95-1T(2)/978 dated 21st March, 2003, which is annexed to this notification. This communication shall be treated as a part and parcel of this notification, for all purposes, and all the provisions of this notification shall be read along with the contents of the said communication.

Exemption under above Para

Children/wards/dependent (whose parent are not alive) of all those regular Punjab

Government employees, members of All India Service borne on Punjab cadre, Serving judges and the employees of the Punjab and Haryana High Court, employees of Boards/Corporations/Statutory Bodies established by an act of the state of Punjab who have been holding post outside Punjab on or before 1st January of the year of entrance test that is on or before 1st January, 2024 and their children/wards/ dependents may have completed qualifying examination outside Punjab.

- (ii) The eligibility criteria for 85% seats will be that the candidates shall be a resident of Punjab State as per Punjab Government, Department of Personnel and Administrative Reforms (PP II Branch) letter no. 1/3/95-3PP II/9619 dated 6th June 1996 and letter no. 1/3/95-3PP II / 80 dated 1st Jan 1999, (attached as Annexure) or have passed graduation or equivalent examination as a regular candidate from recognized institutions situated in Punjab. The candidate would be required to submit a certificate to this effect from the Principal/Head of Institutions last attended in the prescribed proforma as given in the prospectus.
- (iii) If a candidate is not able to produce his/her residence certificate, he/she shall be considered for 15% category only.

C. RESERVATION:

- (i) The reservation of seats shall be as per Punjab Government, Department of Technical Education and Industrial Training Memo. No. 13/2/05-1TE2/1987 dated 2nd July, 2013 and Memo No. 8/41/2019-4TE2/ 53 dated 13/09/2019, which are attached as Annexure. This communication shall be treated as a part and parcel of this notification, for all purposes, and all the provisions of this notification shall be read along with the contents of the said communication.
- (ii) The attention of the applicants desirous of claiming reservation under any category whatsoever is especially drawn to the condition and stipulation that only the certificates that have been produced at the time of admission shall be considered. The candidates are accordingly advised, in their own interest, to get the requisite certificates issued well before the date of admission, otherwise, claim for reservation shall be summarily rejected. Candidates are required to claim reservation at the time of registering for Centralized Counselling. If no reservation is claimed the candidates shall be treated and considered as a "General Candidate".
- (iii) The I.K. Gujral Punjab Technical University shall make a provision in the application form for a candidate to indicate the category, if any, under which he/she is seeking reservation. There shall also be a provision to indicate the sub-category of the category, if any, under which reservation is being sought, so that *inter se* gradation can be facilitated. These sub-categories have been elucidated in the Punjab Government, Department of Technical Education and Industrial Training Memo. No. 13 / 2/ 05 -1TE2/1987 dated 2nd July, 2013 and Memo No. 8/41/2019-4TE2/53 dated 13/09/2019, which are attached as Annexure. Punjab Government may also set up a committee to effect *inter se* gradation of candidates claiming reservation under certain categories, as indicated in the aforesaid memo dated 2nd July, 2013 and memo dated 13.09.2019.
- (iv) A candidate shall be eligible to make a claim for reservation in any of the reserved category. However, the procedure for a counselling shall be as per Punjab Government, Welfare Department (Reservation Cell) Memo. No. 7/21/2004 - RS1 / 1674 - 1677 dated 20th Dec., 2004.

D. GENERAL CONDITIONS:

- (i) There shall be Centralized Counselling by I.K. Gujral Punjab Technical University, Kapurthala.
- (ii) There shall be two rounds of Centralized Counselling by I.K. Gujral Punjab Technical University, Kapurthala. The procedure of Centralized Counselling will be decided by the I.K. Gujral Punjab Technical University, Kapurthala. Thereafter the direct admissions at the college level shall be allowed for vacant seats. The I.K. Gujral Punjab Technical University, Kapurthala will issue necessary instructions to the Institutions/ University in this regard.

- (iii) The students shall be liable to pay Fee / Development Fee and other charges as per the rates of Fee / Development Fee and other charges as fixed by the Government of Punjab/ AICTE/ Concerned University, from time to time.
- (iv) The management quota shall be as per Punjab Govt., Department of Technical Education and Industrial Training Memo no. 13/129/2003-1TE2/1247 dated 25th April 2008 and Partial notification no. 13/129/2003-1TE2/1892 dated 20th June 2008 and partial notification no. 13/129/2003-1TE2/171 dated 18th January, 2011 which are attached as Annexure.
- (v) Counselling for 85% seats for Punjab residents and 15% outside Punjab candidates shall be taken up simultaneously. However, the reserved category candidates shall be considered in general category first before being considered in respective reserved category.
- (vi) After following the above said procedure, if still the seats remain vacant in reserve category, the college/university can fill these from candidates belonging to general category in a subsequent step at the end of Centralized Counselling. Admission to such unfilled/vacant seats as well as management quota shall be furnished to the I.K. Gujral Punjab Technical University and details thereof shall be finalized within 15 days of the last date of counselling.
- (vii) The College / University will issue a public notice on official website to this effect indicating clearly the number of seats vacant in each reserve category and general category and fill the seats in that very particular category in all the rounds of counselling.
- (viii) The seat if any vacant or falling vacant or any drop out vacancy even after the end of counselling, shall be filled by the respective College / University in keeping with the guidelines as applicable to Management Quota seats. However, for the seat transferred to the Institutions / colleges for direct admission, if a candidate belonging to reserve category is available, he / she shall be given preference over the general category candidate. In case share of reserve category candidates is less than the prescribed limit /quota.
- (ix) The last date, upto which students can be admitted against vacancies arising due to any reason will be same as notified by the AICTE in its Academic Calendar or notified by the respective regulatory body from time to time. No student should be admitted in any institution after the last date under any quota. Hence admission to these courses shall be allowed only once in an academic session.
- (x) If any new Institution is approved or seats are increased/alterd in the existing institutions by the AICTE and such approval is received before the commencement of that particular round of counselling, I.K. Gujral Punjab Technical University will publish on the official website and invite additional Choice preference from the registered candidates. These new institutes as well as existing Institutes having addition / alternation in seats shall be taken into consideration before the start of choice filling of that particular round.
- (xi) The guidelines for admission for Foreign Nationals/Overseas Citizens of India/Children of Indian Workers in Gulf Countries shall be as per AICTE guidelines issued from time to time. However any Foreign National who had obtained School Leaving Certificate/ Diploma/ Degree in a Foreign Institution shall produce an Equivalency Certificate issued by the Association of Indian Universities for admission to an Institution/ University in India.
- (xii) The fee structure for Foreign Nationals/Overseas Citizens of India/Children of Indian Workers in Gulf Countries shall be as per AICTE guidelines issued from time to time.
- (xiii) The guidelines for admission of Kashmiri migrants shall be as per notification of Punjab Government in this regard.
- (xiv) Non refundable counselling fee of Rs. 2,000/- (Rupees Two Thousand only) will be collected by the University as counselling fee from each student one time only.
- (xv) In case a student changes his / her College / University allotted during Centralized Counselling conducted by I.K.Gujral Punjab Technical University, Kapurthala, his / her fee shall be refunded by the previous Institution after deduction of Rs. 1,000/- only and the original documents will be returned immediately. However in case of upgradation of seats during subsequent counselling no deduction shall be made.

- (xvi) In case a student surrenders his / her seat within 7 days of the end of the Centralized Counseling, he / she must submit application to the college and register on I. K. Gujral Punjab Technical University website www.ptu.ac.in. I. K. Gujral Punjab Technical University, Kapurthala shall only forward such cases to the concerned colleges / Universities and colleges must refund his / her full fee after deduction of Rs. 1000/- only.
- (xvii) In keeping with the direction of Ministry of Human Resource Development Department, Govt. of India all Institutions and Universities shall in public interest, maintain a waiting list of students/ candidates. In the event of a student/ candidate withdrawing before the starting of the course, the waiting listed candidates should be given admissions against the vacant seat. The entire fees collected from the student, after a deduction of the processing fee of not more than Rs. 1,000/- (Rupees One Thousand only) shall be refunded by the Institution/ University to the student/ candidate withdrawing from the programme. It would not be permissible for institutions and universities to retain the certificates in original. If a student leave after joining the course and if the seat consequently falling vacant gets filled by another candidate by the last date of admission, the institution must return the fees collected with proportionate deductions of monthly fee and proportionate hostel rent, where applicable.
- (xviii) "Tuition Fee Waiver" Scheme (if any) will be applicable as per guidelines of AICTE.
- (xix) As per section 7 of the Aadhaar Act, 2016, use of Aadhaar Authentication Services while identifying beneficiaries and processing the benefit under any scholarship scheme of government is mandatory. The Universities shall adhere to the guidelines and regulations defined by Unique Identification Authority of India (UIDAI).

E. OVER-RIDING PROVISION

Nothing in this notification shall be operative in so far as it is inconsistent with the law of the land as laid down in the judgement of the Hon'ble Supreme Court of India in the case of T.M.A. Pai Foundation and others vs. State of Karnataka and others ((2002) 8SCC 481:AIR 2003 SC 355). Any such inconsistency may be brought to the notice of the Government of Punjab, clearly highlighting the inconsistency, for immediate rectification.

Vivek Pratap Singh, IAS

Dated, Chandigarh the

Principal Secretary to Govt. of Punjab,
Deptt. of Technical Education & Indl. Training

Endst. No. TECH-TE-208/2/2024-4TE2/109

Dated: 23/4/24

A copy is forwarded to the following for information and necessary action:-

1. The Director, Technical Education & Industrial Training, Punjab, Chandigarh.
2. The Vice Chancellor, I. K. Gujral Punjab Technical University, Kapurthala.
3. The Vice Chancellor, Maharaja Ranjit Singh Punjab Technical University, Bathinda.
4. The Deputy Director (Computer), Deptt. of Technical Education & Industrial Training Punjab, Chandigarh.
5. Superintendent Grade-1, O/o Director, Technical Education & Industrial Training, Punjab, Chandigarh for uploading on the portal of Controller, Printing and Stationery, Punjab, Chandigarh for requested that the notification may be published in the State Govt. extra-ordinary Gazette and 20 copies of the notifications may be supplied to Government for record.

Cheranjit Kaur
Under Secretary